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| Agency:       | Part 5. POST Field Training Model |
| Field Training Program Manual– Volume 2 | Date:       |

section 16

Traffic

16.1 – 16.5 Competency Requirements

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**Note to Administrators**

In order for POST to review and approve your agency’s Field Training Manual, you MUST submit the following electronic files:

1) POST-approved Field Training Application ([Form 2-229](https://post.ca.gov/portals/0/post_docs/publications/2-229.pdf))

2) Your department’s Policy & Procedure Manual

3) Your completed Guide (Volumes 1 & 2), including ALL competency requirements covered in Part 5, Sections 1–18.

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| SECTION 16 | traffic |
| Check one ONLY: [ ]  Phase 1 [ ]  Phase 2 [ ]  Phase 3 [ ]  Phase 4 [ ]  Phase 5 |  |
| Trainee |       |  FTO  |       |

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| 16.1 VEHICLE CODES |
| 16.1.01 Vehicle Code Laws |
|  | The trainee shall discuss the California Vehicle Code laws that pertain to the operation of motor vehicles and shall be able to recognize violations. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.1.01 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.01 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.1.02 Vehicle Code Terminology |
|  | The trainee shall define the following terms as used in the California Vehicle Code: |
|  | 1. Crosswalk
2. Darkness
3. Driver
4. Highway
5. Intersection
6. Limit line
 | 1. Motor vehicle
2. Roadway
3. School bus
4. Sidewalk
5. Vehicle
6. Pedestrian
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.1.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.02 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.1.03 Vehicle Code Authority to Arrest |
|  | The trainee shall review and explain the elements of vehicle code sections giving authority to arrest. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.1.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.03 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.1.04 Common Vehicle Code Violations |
|  | The trainee shall identify common California Vehicle Code violations by code number and classification. These violations shall minimally include those dealing with: |
|  | 1. Vehicle registration and insurance requirements
2. Theft of and tampering with vehicles
3. Driver’s license and identification cards including suspensions
4. Hit and run
5. Traffic control signals
6. Other traffic control devices
7. Driving, overtaking, and passing
8. Right of way
9. Pedestrians
 | 1. U-turns
2. Stopping, standing, and parking
3. Driving under the influence
4. Equipment violations
5. Fleeing/evading an officer
6. Reckless driving
7. Seatbelt violations
8. Other public offenses
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.1.04 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.04 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.1.05 Enforcement Options |
|  | The trainee shall discuss enforcement options after observing a traffic violation, including: |
|  | 1. Verbal warning
2. Issuing a citation
 | 1. Physical Arrest
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
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| 16.1.05 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.05 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.1.06 Completing a Citation |
|  | The trainee shall properly and legibly complete a citation for an observed traffic offense within a reasonable amount of time. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.1.06 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.06 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.1.07 Promise to Appear |
|  | The trainee shall explain that the required signature of a violator on a citation is not an admission of guilt, but a promise to appear. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.1.07 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.1.07 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.2 IMPOUNDING/STORING VEHICLES |
| 16.2.01 Agency Policy Regarding Tows |
|  | The trainee shall review and explain the agency’s policy regarding towing procedures. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.2.01 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.2.01 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.2.02 Towing Authorities |
|  | The trainee shall identify and explain situations where he or she may have the authority to remove, store, and/or impound vehicles, including: |
|  | 1. Abandoned vehicles – [VEH 22669(a)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22669.)
2. Traffic hazards– [VEH 22651(b)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22651.)
3. Incident to an arrest– [VEH 22651(h)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22651.)
4. Stored for safekeeping – [VEH 22651(g)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22651.)
5. Stolen, recovered, and not released in the field – [VEH 22651(c)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22651.) and [VEH 22653(a)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22653.)
 | 1. Held for investigation –[VEH 22655.5](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22655.5.)
2. Involved in hit and run – [VEH 22655](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22655.5.) or [VEH 22653(b)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22653.)
3. VIN removed – [VEH 10751](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=10751.)
4. Held for operation by unlicensed driver – [VEH 22651(p)](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=VEH&sectionNum=22669.)
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.2.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.2.02 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.2.03 Impounds from Public or Private Property |
|  | The trainee shall discuss the legal authorities and instances, which permit an officer to remove, impound, and/or store a vehicle from public and/or private property. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.2.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.2.03 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.2.04 Handling a Vehicle Impound/Storage |
|  | Given an incident in which a vehicle is to b e impounded or stored, the trainee shall impound or store the vehicle in an authorized manner. This shall minimally include: |
|  | 1. Compliance with state law
2. Compliance with agency policy
 | 1. Completion of all required reports in a satisfactory manner
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.2.04 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.2.04 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3 VEHICLE COLLISIONS |
| 16.3.01 Preventing Accidents |
|  | The trainee shall discuss an officer’s responsibilities in preventing accidents in the community, including: |
|  | 1. Education
2. Enforcement
3. Proactive engineering recommendations
4. Patrol awareness (including assisting stranded motorists)
 | 1. Environmental factors that detract from traffic safety
2. Development of positive inter-agency relationships with road/street department, public works, planning, and traffic safety commission.
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.01 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.01 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.02 Primary Duties at Traffic Accident Scene |
|  | The trainee shall explain the primary duties of an officer at any traffic accident scene, including: |
|  | 1. Determining injuries and need for emergency first aid treatment
2. Protecting the scene, including persons and property involved
3. Appropriate use of flares (away from flammable materials, spilled fuel, etc.)
 | 1. Ascertaining the need for medics/ambulance service
2. Considering the need for tow services
3. Determining the need for further assistance
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

Additional Information:

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| 16.3.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.02 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.03 Agency Policy Regarding Collision Investigations |
|  | The trainee shall review and explain the agency’s policy regarding traffic collision investigation and reporting. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.03 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.04 Removing Vehicles from the Highway |
|  | The trainee shall discuss advantages and disadvantages of immediately removing (or having removed) from the highway all vehicles involved in a traffic accident. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
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| 16.3.04 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.04 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.05 Mandatory Investigations |
|  | The trainee shall discuss the instances when a traffic accident must be investigated by law and agency policy. These instances shall minimally include any: |
|  | 1. Injury accidents
2. Hit and run accidents
 | 1. Accidents involving suspected drunk drivers
2. Accident involving city, county, or state property
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
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| 16.3.05 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.05 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.06 Collision Investigation Terminology |
|  | The trainee shall review and discuss the terms relevant to traffic collision investigations, to include: |
|  | 1. **Accident or Collision** – An unintentional event that causes damage, injury, or death
2. **Area of Impact** – The geographical location at which the involved parties came into contact, as a result of the vehicle collision, with one another, another object, or a surface
3. **Classification of Injuries** – Complaint of pain, fatal injury, severe injury, and other visible injuries
4. **Coefficient of Friction** – Measure of adhesion between two surfaces (e.g., a tire and the roadway); the lower the coefficient of friction, the more slippery the road surface
5. **Deliberate Intent** – An intentional act that directly or indirectly involves a motor vehicle in transport that purposely causes damage to property or injury to any person
 | 1. **In Transport** – The state or condition of a vehicle when it is in use primarily for moving persons or property (including the vehicle itself) from one to place to another
2. **Other Parties** – A person other than the operator of the motor vehicle (includes driverless vehicle, a vehicle being towed by other than a rigid tow bar or tow truck, animal drawn conveyances, injured equestrians, injured parties in a train, airplane or cable car, or in highway construction equipment not in transport, injured parties in or upon a structure)
3. **Primary Collision Factor** – The one element or driving action, which in the officer’s opinion best describes the primary or main cause of the collision
4. **Witness** – A person other than an involved party or a passenger who can provide information relevant to the accident
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.06 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.06 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.07 Factual Diagram |
|  | The trainee shall identify the basic elements necessary to complete a factual diagram and/or sketch when investigating the scene of a traffic collision. The elements are: |
|  | 1. Indications of compass direction
2. Measurement of the scene in proportion, but not necessarily to scale
 | 1. Use of appropriate illustrations
2. Determining the area of impact and the point of rest
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.07 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.07 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.08 Types of Physical Evidence |
|  | The trainee shall identify types of physical evidence used to determine the cause of a collision, including: |
|  | 1. Locked wheel skid, critical speed scuff, impending skid, side skids, and acceleration scuff
 | 1. Debris, glass, vehicle parts, fluids, and other related property damage
2. Photographs of the scene
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.08 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.08 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.09 Collision Investigation Information |
|  | The trainee shall identify information to be obtained during a collision investigation interview, including: |
|  | 1. Identity of the involved parties and vehicle information
2. Time and location of collision events
 | 1. Chronology of collision events
2. Elements unique to hit and run collisions, if applicable
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.09 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.09 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.3.10 Handling a Traffic Collision |
|  | Given a traffic accident, the trainee shall respond in a safe, efficient, and effective manner, and shall properly and accurately report the accident according to agency policy, including identification of the primary collision factor, along with any associated collision factors. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.3.10 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.3.10 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.4 TRAFFIC CONTROL/DIRECTION |
| 16.4.01 Traffic Hand Signals |
|  | The trainee shall demonstrate recognized traffic hand signals used to direct a driver to include: |
|  | 1. Stop
2. Start
3. Keep moving
 | 1. Turn right
2. Turn left
3. Make a U-turn
 |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.4.01 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.4.01 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.4.02 Directing Traffic Using a Flashlight |
|  | The trainee shall demonstrate a method for using the flashlight to direct traffic in the hours of darkness. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.4.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.4.02 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.4.03 Use of Flares |
|  | The trainee shall explain flare patterns, and be able to safely light and extinguish a flare. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.4.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.4.03 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.4.04 Demonstrating Appropriate Traffic Control |
|  | Given a handout or exercise depicting an accident scene, the trainee shall mark where to place particular types of traffic control devices that will best protect persons and property with regard to the presences of flammable materials and traffic flow. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.4.04 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.4.04 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.5 DRIVING UNDER THE INFLUENCE (DUI) |
| 16.5.01 Recognizing Suspected DUI Drivers |
|  | The trainee shall recognize and explain the common behaviors and driving patterns of a person suspected of driving under the influence. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.5.01 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.5.01 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.5.02 Sobriety Tests |
|  | The trainee shall explain and demonstrate the sobriety tests used by the agency. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.5.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.5.02 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.5.03 Chemical Tests |
|  | The trainee shall explain the law and agency policy regarding chemical tests, including how, when, where, and by whom these tests may be given, and the acceptable level of force which may be used to obtain samples. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.5.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.5.03 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.5.04 Chemical Test Refusals |
|  | The trainee shall explain the law and agency policy regarding processing persons who refuse chemical testing. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.5.04 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.5.04 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.5.05 DUI Report Forms |
|  | The trainee shall identify the report forms to be used for driving under the influence cases. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.5.05 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.5.05 Part B - Agency Training Details *(field will expand automatically)* |
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| 16.5.06 Handling a Driving Under the Influence Case |
|  | Given a situation where a vehicle operator may be driving under the influence, the trainee shall demonstrate the ability to conduct the field and chemical test(s) in a safe and effective manner and shall properly and accurately report the incident. |
| Reference(s):  |       | Case # *(If applicable)*      | Incident #       |
|  | Received Instruction | Competency Demonstrated | How Demonstrated? | Remedial Training | How Remediated? |
|  | Signature | Date | Signature | Date | Signature | Date |
| FTO: |  |       |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |  |       | [ ]  Field Perform[ ]  Role Play[ ]  Written Test[ ]  Verbal Test |
| Trainee: |  |       |  |       |  |       |
| Comments:      |

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| 16.5.06 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* [ ]  N/A |
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| 16.5.06 Part B - Agency Training Details *(field will expand automatically)* |
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**See next page for Attestation**

Part 5 – Section 16: Traffic

ATTESTATION FOR SECTION 16

**To enter your electronic signature:**

* Export your file as a PDF. (Go to File > Export > Create PDF/XPS Document)
* Click on “Fill & sign” > Click on “Sign” icon at top of page > Click on “Add signature”
* Click on the “Image” icon > Click “Select image” > Locate your signature file > Click “Apply” to place your signature.
* Enter your full name next to your signature.

**YOUR ELECTRONIC SIGNATURES VERIFY** that the Field Training Officer (FTO) and trainee attest to the following:

1. The FTO(s) provided all instruction, training, and related feedback/comments to the trainee in accordance with the agency’s training requirements for this portion of the Field Training Program.

2. The trainee demonstrated all competencies required for this portion of the Field Training Program.

3. If remedial training was performed, the results were reviewed by the appropriate FTO(s) and accepted by the trainee.

4. The final evaluation of the trainee’s performance for this portion of the Field Training Program were approved by the FTO(s) and accepted
by the trainee.

Primary Field Training Officer: Print Full Name:

 Trainee: Print Full Name:

**IMPORTANT:** After signing the Attestation, the file will be “locked” and **CANNOT BE MODIFIED**. If you need to make changes, both signatures must be removed and re-entered after the final revisions have been made.

**To remove the electronic signature:**  Click on the signature > Click on the trash icon.

**See the following pages for Instructions for Administrators and FTOs**

**How to Complete Volume II (Sections 1–18)**

INSTRUCTIONS FOR ADMINISTRATORS

**Volume II of the Field Training Manual consists of 18 Sections.** Each Section is provided as a separate file on the POST website. Prior to submitting your FTP Manual to POST for review, you must complete all 18 Sections and include them as part of your Manual.

1. ***Set up:*** Keep a Master copy of each Section file for reference. Make a copy of the file to use for agency-specific entries.
2. ***For each Section (1–18):***
	* Open the applicable file and add agency name and date (M/Y) at the top of page 1. (Do NOT alter any other portions of the file, with the exclusion of Parts A and B.)
	* For each subsection, complete Parts A and B.

*Part A:* Input relevant policy references from Department Policy Manual (ex. Sacramento SD Policy: Use of Force).

*Part B:* Input agency training details.

1. ***After completing ALL sections (1–18),*** you are required to submit the following materials via email to POST for review and approval (do NOT send printed copies):
	* 1. **Volume I and Volume II (Sections 1-18)**
		2. **POST** [**2-229**](https://post.ca.gov/portals/0/post_docs/publications/2-229.pdf) **Form (scanned copy of signed original)**
		3. **Department Policy Manual**
2. Mail your POST 2-229 Form to:

**Commission on POST**

***Field Training***

**860 Stillwater Road, Suite 100**

**West Sacramento, CA 95605**

**See next page for Instructions for Field Training Officers**

 **How to Complete Volume II (Sections 1–18)**

INSTRUCTIONS FOR FIELD TRAINING OFFICERS (FTOs)

**Volume II of the Field Training Manual consists of 18 Sections.** Each Section has been customized by your agency administrator(s) to include references to policies and procedures and training details to meet your agency’s Field Training Program requirements. Each file is provided as a separate file. For each Section (1–18), complete all tables for each topic.

1. ***Set up:*** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your training sessions.
2. ***Tracking your training sessions:***
	* Upon completing each competency, enter the FTO and trainee names and dates, and how the competency was demonstrated, into the applicable tables.
	* Enter any note-worthy comments related to the trainee’s performance.
3. ***If trainee requires remedial training:***
	* Enter the FTO and trainee names and dates, and how the competency was remediated, to show that each competency was completed.
	* Enter any additional note-worthy comments related to the trainee’s performance.
4. ***Attestation:*** After all competencies have been performed, including any remedial training, the primary FTO and trainee MUST enter their electronic signatures on the Attestation page (see instructions) to verify that the trainee has completed this portion of the Field Training Program.

**End Section**