



CITY OF ANAHEIM  
invites applications for the position of:

## Police Officer Trainee (PELLETB Waiver)

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<b>SALARY:</b>	See Position Description
<b>OPENING DATE:</b>	11/09/16
<b>CLOSING DATE:</b>	12/07/16 05:00 PM
<b>DESCRIPTION:</b>	

*Make the move to the employment destination of choice -  
where the world comes to live, work and play!*



The City of Anaheim is seeking highly motivated individuals interested in pursuing a career in law enforcement. Police Officer Trainee is a non-sworn classification, participating in required law enforcement training in order to develop and meet the requirements of the entry-level Police Officer classification.

Note: Upon successful completion of required training and graduation from the POST basic police academy, Police Officer Trainees are eligible to be promoted to the position of sworn Police Officer on a probationary basis.

**Monthly Salary:**  
**\$5,487.73**

**The above listed salary will increase by a minimum of 7% by January 2019 as a result of the current MOU between the Anaheim Police Association and the City.**

*This is a one-day testing process for applicants in possession of a POST Entry-Level Law Enforcement Test Battery (PELLETB) waiver with a T-score of T-50 or higher. **Testing is scheduled for Saturday, December 17, 2016** at the Orange County Sheriff's Regional Training Academy. This testing process will allow applicants to participate in the mandatory candidate orientation, physical agility test, and oral interview. Successful candidates will be interviewed by a background investigator after the oral interview.*

### **ESSENTIAL FUNCTIONS:**

Attend, participate, and successfully progress through pre-academy training and orientation program(s) and a California Commission on Peace Officer Standards and Training (P.O.S.T.) approved Basic Police Academy. The components of the pre-academy and academy training include, but are not limited to:

- Leadership, professionalism, ethics, cultural diversity and discrimination awareness, criminal justice system, criminal law and statutes, juvenile law and procedure, laws of arrest, search and seizure, preservation and presentation of evidence, criminal investigation, report writing, emergency vehicle operations, patrol techniques, community policing, problem oriented policing, vehicle pullovers, traffic enforcement, traffic collision investigation, arrest and control methods, defensive tactics, use of force, handling disputes, crime scene investigation, collection and processing of forensic evidence, care and proficient use of firearms and chemical agents, gang awareness, narcotics recognition and enforcement, and emergency management.
- Participate in orientation programs in order to develop an awareness of the duties, activities, and responsibilities of a police officer.
- Participate in physical fitness, agility, and conditioning exercises and self-defense exercises, first aid and CPR.
- Learn, understand and interpret various laws, police practices, and procedures.
- Analyze problems and learn to rationally and calmly take appropriate action in stressful situations.
- Prepare accurate and grammatically correct written reports and solve basic arithmetic problems.
- May be required to work with and around specially trained police dogs.
- Perform related duties and responsibilities as required.

## **QUALIFICATIONS:**

- Possession of a valid California driver license by date of appointment.
- Must be a minimum of 21 years of age upon completion of the academy training.
- Graduation from an accredited high school or successful completion of a G.E.D. (General Educational Development) exam.
- Must be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship. Must be a United States citizen within 3 years of the date of appointment.
- Must be physically fit to perform the essential functions, including corrected or uncorrected vision of 20/20 or better; physical strength and agility to perform foot pursuits and physical restraint of suspects.
- Ability to communicate clearly and accurately, both orally and in writing; exercise tact, self-restraint and good judgment; and establish and maintain effective relationships with those contacted in the course of employment.

## **SUPPLEMENTAL INFORMATION:**

### **IMPORTANT APPLICATION INFORMATION AND INSTRUCTIONS**

Applications will be accepted until **WEDNESDAY, DECEMBER 7, 2016 at 5:00 PM**. Applicants are encouraged to apply early. Applications will not be accepted after this deadline.

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**The following documents are required and must be completed and brought to the testing process on Saturday, December 17, 2016.**

- ***PELLETB Waiver***

This testing process is for applicants who have taken the PELLETB within 365 days of application and achieved a T-score of T-50 or higher. Applicants are required to submit proof of their qualifying T-

score on agency letterhead from the agency that administered the PELLETB. Applicants must submit the required documentation in person, during the testing process on Saturday, December 17, 2016.

- **Personal History Statement (PHS) (access the document via the link below)**

<http://anaheim.net/DocumentCenter/View/13278>

- **Background Investigation Questionnaire (BIQ) (access the document via the link below)**

<http://anaheim.net/DocumentCenter/View/13277>

- **Required Documents (access the document via the link below)**

<http://anaheim.net/DocumentCenter/View/13394>

- **Applicant Autobiography (access the document via the link below)**

<http://anaheim.net/DocumentCenter/View/13764>

**Mandatory Orientation:** Applicants must attend a mandatory orientation on **Saturday, December 17, 2016**. Applicants who have attended a previous orientation with the Anaheim Police Department will be invited to the physical agility test.

Note: Applicants who do not possess a qualifying T-score are not eligible to participate in this testing process.

Further selection steps include, but are not limited to a background investigation, polygraph examination, psychological evaluation, a medical examination, which includes drug/alcohol screening, and an interview with the Chief of Police. The interview with the background investigator and completion of the background investigation will include, but is not limited to, verification and evaluation of any present and/or past use of drugs, driving and employment history.

Please review the following common disqualifiers. If any items listed pertain to you, you will be automatically disqualified in the background investigation. You may, at this time, want to screen yourself and withdraw prior to starting the recruitment process.

- Any illegal use, sales, or possession of a drug classified as an opiate (heroin, opium, etc.) or PCP.
- Any use of cocaine, methamphetamine, hallucinogens (GHB, MDMA/ecstasy, ketamine, etc.) within five years of date of application.
- Any illegal use of anabolic steroids within three years of date of application.
- A pattern or history of irresponsibility as evidenced by debt collections, civil judgments, failure to pay, late payments, etc.
- Two or more at-fault traffic collisions within three years of the date of application.
- Conviction of a hit-and run offense.
- Any driver's license suspension within five years of date of application.
- Conviction of a felony crime.
- Conviction of any misdemeanor crime within five years of application.
- Any conviction as an adult, of any misdemeanor crime involving domestic violence, sexual-related offenses or crimes against children.
- Any conviction as an adult, of a theft or larceny crime.

The following may result in disqualification:

- Use of cocaine, methamphetamine, hallucinogens (GHB, MDMA/ecstasy, ketamine, etc.) previous to five years of application.
- Prior marijuana use.
- Prior nitrous oxide use.
- Illegal use of anabolic steroids previous to three years of application.
- Illegal use of a hypodermic needle/ syringe.
- A bankruptcy within the past three years of date of application.
- More than one moving violation in the past 12 months, and/or three or more moving citations within the past three years, and/or five or more moving citations within the past five years of date of application.

Candidates must be specific and complete in describing their qualifications for this position. Stating "See Resume" is not an acceptable substitute for a completed application. Failure to state all pertinent information may lead to elimination from consideration.

The City of Anaheim uses E-Verify and new employees must provide documentation to establish both work authorization and identity.

Communication regarding your application and/or status will be sent to the email address listed on your application. Please check your email regularly throughout the recruitment process.

APPLICATIONS	MAY	BE	FILED	ONLINE	AT:	Position #2016-00241
<a href="http://www.anaheim.net">http://www.anaheim.net</a>						POLICE OFFICER TRAINEE (PELLETB WAIVER)
201	S.	Anaheim	Bld.,	Suite	501	ES
Anaheim,		CA			92805	
714-765-5111						

**Police Officer Trainee (PELLETB Waiver)  
Supplemental Questionnaire**

- \* 1. These supplemental questions are a very important first step in our screening process. The responses you provide to these questions will be used in combination with your application to determine whether you meet minimum qualification requirements. Failure to provide specific, complete and verifiable information may result in your application not being considered. Do not submit a resume in lieu of a complete application.
  - I acknowledge I have read and understand the above information.
- \* 2. Our primary means of communication about candidate recruitment status is email. Have you provided a valid email address that you can access regularly? PLEASE NOTE: Make sure you check your JUNK folder for email messages that were incorrectly marked as spam.
  - I acknowledge I have read and understand the above information.
- \* 3. I certify that I have read and understand the Automatic and Discretionary Disqualifiers associated with this position.
  - Yes  No
- \* 4. This testing process is for applicants who have taken the POST Entry-Level Law Enforcement Test Battery (PELLETB) within 365 days of application and achieved a T-score of T-50 or higher. Applicants are required to submit proof of their qualifying T-score on agency letterhead from the agency that administered the PELLETB. Applicants must submit the required documentation in person, during the testing process on Saturday, December 17, 2016. PLEASE

NOTE: We will not be able to make copies. Any document you provide will not be returned you.

I acknowledge I have read and understand the above information.

- \* 5. Have you taken the PELLETB within 365 days of application and achieved a T-score of T-50 or higher?  
 Yes  No
- \* 6. The following documents are required and must be completed and brought to the testing process on Saturday, December 17, 2016. -PELLETB Waiver - Personal History Statement (PHS) -Background Investigation Questionnaire (BIQ) -Required Documents -Applicant Autobiography  
 I acknowledge I have read and understand the above information.
- \* 7. Have you attended a previous orientation with the Anaheim Police Department?  
 Yes  No
- \* 8. If you answered Yes, please provide approximate date(s) and location. If you answered No, please enter N/A.
- \* 9. Do you possess a valid California driver's license?  
 Yes  No
- \* 10. Have you graduated from an accredited high school or successfully completed the G.E.D. exam?  
 Yes  No
- \* 11. Are you at least 21 years of age?  
 Yes  No
- \* 12. If you are NOT at least 21 years of age, list the month and year you will turn 21. If you are at least 21 years of age, please enter N/A.
- \* Required Question