

**Commission on Peace Officer Standards and Training**

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Date: May 9, 2007

Bulletin: No. 2007-12

Subject: Reimbursement Rates

At its April 2007 meeting, the Commission approved the continuation of increased reimbursement rates for both regular subsistence and Basic Course subsistence:

- Reimbursement for Basic Course subsistence will be \$50 per day statewide.
- Reimbursement for all other lodging will be \$128 per day, except for \$156 per day in Los Angeles and San Diego Counties, and \$189 per day in Alameda, San Francisco, San Mateo, and Santa Clara Counties.

POST submitted a Budget Change Proposal for Fiscal Year (FY) 2007-08 to continue these rate increases and to increase other reimbursement rates. Because the Department of Finance did not approve the request for a permanent increase in subsistence, POST must consider budget reductions to achieve a balanced budget at the end of the fiscal year. Specifically, POST must earmark approximately \$763,000 to pay for backfill costs included in training reimbursement requests received after July 1, 2007, for courses that began prior to July 1, 2007. This backfill cost, coupled with the estimated annual cost of \$1,331,317 for the increased reimbursement rates, indicates that POST will need to save \$2,094,317 to balance its budget.

In response to the POST recommendation to suspend backfill reimbursement as the expedient means of avoiding a budget deficit, the Commission directed staff as follows:

1. Suspend backfill reimbursement for the first quarter of FY 07-08 (July 1 – September 30, 2007).
2. Explore alternatives to the suspension of backfill or the roll back of trainee subsistence.
3. Seek input from POST-Program chiefs and sheriffs regarding the proposed reduction.
4. Report the findings to the Commission at its July 19, 2007, meeting.

Shortly, all chiefs of police and sheriffs will receive a letter that addresses these issues and a brief survey that asks which budget-balancing alternative will least affect agency operations.

The increased rates appear in [Commission Procedure E-3](#), copy attached. Please direct your reimbursement claims questions to the Reimbursement Unit at 916.227.3933. As always, please do not hesitate to call me at 916.227.2803 if you have questions about the POST budget or any related issues.

HAL SNOW
Interim Executive Director

Attachment: Commission Procedure E-3, Reimbursement Rates.

**Procedure E-3
Reimbursement Rates**

Purpose

- 3-1. This procedure describes the reimbursement rates approved by the Commission.
- 3-2. **Maximum Reimbursement Rates.** The maximum amounts reimbursed for approved expense categories are the following:

Expense	Reimbursement Rate
Back-Fill Reimbursement	100% actual salary cost at overtime rate: time and one-half
Basic Course Subsistence	\$50.00 per day
Commuter Lunch	\$8.00 per day
Subsistence allowance - by location where expense occurred	
All counties not shown below	\$128.00 per day
Alameda County	\$189.00 per day
Los Angeles County	\$156.00 per day
San Diego County	\$156.00 per day
San Francisco County	\$189.00 per day
San Mateo County	\$189.00 per day
Santa Clara County	\$189.00 per day
Travel	\$.26 per mile
Tuition	100% or as listed in POST Catalog of Certified Courses

- 3-3. **Rates Established Annually.** The Commission may annually establish the reimbursement rates for the categories of expenses approved for the reimbursement plans. Reimbursement rates are in effect for one fiscal year, July 1 to June 30, unless modified by Commission action.
- 3-4. **Notification of Reimbursement Rate.** The Commission will notify departments participating in the POST Reimbursement Program of the effective rates for the next fiscal year, immediately following the April Commission Meeting or no later than 60 days prior to the new fiscal year.

Historical Note:

Established: 1-01-79 Job-Specific Training – Reimbursement. Amended 1-01-80, 10-18-84, 5-01, 7-01-01, 1-01-02, 2-01-02, 6-01-02, 6-30-02, 7-20-06.