



**Commission on Peace Officer Standards and Training**

860 Stillwater Road, Suite 100  
West Sacramento, CA 95605-1630  
[www.post.ca.gov](http://www.post.ca.gov)

Date: February 9, 2018

Bulletin: No. 2018-02

Subject: **POST Revises the Personal History Statement - Peace Officer (2-251) and Public Safety Dispatcher (2-255) forms**

Commission Regulations [1953](#) (Peace Officer Background Investigation) and [1959](#) (Public Safety Dispatcher Background Investigation) require candidates to complete a personal history statement (PHS) form as part of the background investigation process. The POST Personal History Statement - Peace Officer ([2-251](#)) and Public Safety Dispatcher ([2-255](#)) forms may be used to meet this requirement.

The PHS forms have been updated to include edits to current questions, the incorporation of new questions (see attached), and the addition of a check box statement: "Supplemental ...information included on page..." on multiple sections to allow candidates to indicate that additional information is included on a supplemental page. The forms are currently available on the [POST Website](#) in MS Word fillable format. A .pdf fillable version will be forthcoming.

For departments that would like to modify the POST PHS forms, "unprotected" versions can be requested through [webrequest@post.ca.gov](mailto:webrequest@post.ca.gov). To ensure that these, or any forms, meet the requirements of all local, state and federal laws, rules and regulations, and because laws, rules and regulations are regularly changed and amended, departments should ensure that their own legal counsel review and approve the forms prior to use.

Please direct questions regarding the Personal History Statement forms to Melani Singley, Standards, Evaluation and Research, by phone at (916) 227-4258 or by email at [melani.singley@post.ca.gov](mailto:melani.singley@post.ca.gov).

MANUEL ALVAREZ, JR.  
Executive Director

Attachment

**Personal History Statement Revisions  
February 2018**

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PHS Section	Question #s		Comment
	PSD	PO	
Instruction Page			Instructions modified for clarification
Section 3: Education	16	Same	GED changed to High School Equivalency Test/Certificate
	18.1-.3	Same	"Yes/No" boxes added to "Degree Earned"
	23	Same	New
Section 5: Experience/ Employment	32	Same	Added the word "proper"
	35	Same	Edited for clarification
	n/a	40	New
	40	41	New
	44	45	Added the words "at this or" to include applications submitted to the investigating department; added "Other (explain)" to application status
Section 7: Financial	52	53	Merged income questions into one
Section 8: Legal	77	78	Questions .8 and .20 edited
	78	79	Questions .9, .13 and .17 edited
Section 9: Motor Vehicle Information	87	89	Edited to include "Yes/No" response
Section 10: Other Topics	93	96	Edited for clarification