

TEXT OF PROPOSED REGULATORY ACTION  
Amend Dispatcher Supervisory Certificate Award Requirements  
Regulation1011

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**1011. Certificates**

**(a) Professional Certificates – Peace Officers**

**(1) Professional Certificates – Overview**

POST Professional Certificates are awarded to peace officers who achieve increasingly higher levels of education, training, and experience in their pursuit of professional excellence.

(A) The Commission-awarded certificate is a “professional” certificate pursuant to Penal Code (PC) section 13510.1, and is ~~distinguished~~distinct from a “certificate of completion” which is awarded by a training presenter when an individual successfully completes a course.

[1011(a)(1)(B) through (a)(3)(A)(2) continued]

**(B) Education ~~Points~~Units**

For purposes of certificate qualifications:

1. One college semester unit equals one education ~~point~~unit, or
2. One college quarter unit equals two-thirds of an education ~~point~~unit.

**(C) Training Points**

[1011(a)(3)(C) through 1011 (a)(3)(D)]

**(D) Education ~~Point~~Unit Conversions**

When education ~~points~~units exceed the number needed to qualify for a certificate, the excess education ~~points~~units may be converted to training points to meet training point requirements. One education ~~point~~unit shall equal one training point. POST will make the conversion when it is to the advantage of the applicant.

**(E) Law Enforcement Experience**

Law enforcement experience described in 1. below is accepted if it is recorded on the POST Profile in the POST database. POST may accept the experience described in 2., ~~3., and~~ 4., below. ~~Proof of when~~ the law enforcement experience ~~is: 1) described in 2. – 4. shall be~~ documented on: ~~4) the~~ employing department’s/agency’s letterhead, ~~2) signed by the department head, 3) 2) includes~~ an attestation that the applicable requirements stated in experience categories 2., 3., or 4., ~~below~~ have been met, and ~~4) 3) state includes~~ the type of appointment, time base, dates of service, and types of duties performed.

[1011(a)(3)(E)1. through 1011(a)(4)(C)2. continued]

**(D) Application Requirements**

An applicant (or an applicant’s employing department) shall submit a completed Certificate Application form, POST 2-116 (Rev ~~10/2014~~06/2014), herein incorporated by reference, along with supporting documents as follows:

[1011(a)(4)(D)3. continued]

**(5) Basic Certificate Possession Requirement**

The Basic Certificate is required for:

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(A) **Specified Peace Officers**

Pursuant to Penal Code section 832.4(b), every peace officer listed in Penal Code section 830.1(a) [except a sheriff, an elected marshal, or a custodial deputy appointed pursuant to Penal Code section 830.1(c)] shall obtain the POST Basic Certificate **in order to continue to exercise peace officer powers**. PC 832.4 requires possession upon completion of probation, but in no case later than 24 months after appointment. However, if the department's probation period is 24 months, an additional ~~3~~three months is authorized.

[1011(a)(5)(B) through 1011(a)(6)(C) continued]

(7) **Intermediate Certificate Award Requirements**

Applicants for the award of an Intermediate Certificate shall:

- (A) Satisfy the requirements specified in Regulation 1011(a)(4).
- (B) Possess or be eligible to possess the Basic Certificate ~~for the current position~~.
- (C) Satisfy one of the following eligibility **combinations**:

Degree or Education <del>Points</del> <u>Units</u> *		Law Enforcement Experience		Training Points
Bachelor Degree	<b>and</b>	2 years	<b>plus</b>	0
Associate Degree	<b>and</b>	4 years	<b>plus</b>	0
45 Education <del>Points</del> <u>Units</u>	<b>and</b>	4 years	<b>plus</b>	45
30 Education <del>Points</del> <u>Units</u>	<b>and</b>	6 years	<b>plus</b>	30
15 Education <del>Points</del> <u>Units</u>	<b>and</b>	8 years	<b>plus</b>	15

\*Excess education ~~points~~units may be applied towards training points on a ~~point-unit~~-for-point basis [reference Regulation 1011(a)(3)(D)].

(8) **Advanced Certificate Award Requirements**

Applicants for the award of an Advanced Certificate shall:

- (A) Satisfy the requirements specified in Regulation 1011(a)(4).
- (B) Possess or be eligible to possess the Intermediate Certificate.
- (C) Satisfy one of the following eligibility **combinations**:

Degree or Education <del>Points</del> <u>Units</u> *		Law Enforcement Experience		Training Points
Master Degree	<b>and</b>	4 years	<b>plus</b>	0
Bachelor Degree	<b>and</b>	6 years	<b>plus</b>	0
Associate Degree	<b>and</b>	9 years	<b>plus</b>	0
45 Education <del>Points</del> <u>Units</u>	<b>and</b>	9 years	<b>plus</b>	45
30 Education <del>Points</del> <u>Units</u>	<b>and</b>	12 years	<b>plus</b>	30

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\*Excess education ~~points~~units may be applied towards training points on a ~~point~~unit-for-point basis [reference Regulation 1011(a) (3) (D)].

[1011(a) (9) through 1011(a) (9) (B) continued]

(C) Complete a minimum of 60 semester units or possess an accredited degree (i.e., AA, BA, MA, etc.).

[1011(a) (9) (D) through 1011(a) (10) (B) continued]

(C) Complete a minimum of 60 semester units or possess an accredited degree (i.e., AA, BA, MA, etc.).

[1011(a)(10)(D) through 1011(a)(11)(B) continued]

(C) Complete a minimum of 60 semester units or possess an accredited degree (i.e., AA, BA, MA, etc.).

[1011(a)(11)(D) through 1011(a)(12)(A) continued]

(B) **Application Requirements**

An applicant (or an applicant's employing department) shall submit a completedThe Certificate Application – Reserve Officer ~~shall be submitted on a form~~, POST 2-256 (Rev 10/2010) ~~form~~. If the training required in 3. above is not reflected on the applicant's POST Profile, the application shall include supporting documentation that verifies the training has been completed, i.e., a certificate of completion.

~~(13) Reserve Peace Officer Certificate Requirements~~

~~Refer to Regulation 1011(b).~~

~~(14) Certificate Replacement~~

~~Refer to Regulation 1011(f).~~

~~(15) Certificate Cancellations~~

~~Refer to Regulation 1011(g).~~

[1011(b) through 1011 (b)(1)(B) continued]

(C) After January 1, 2004, been convicted of a crime based upon a verdict or finding of guilt of a felony by the trier of fact, or upon the entry of a plea of guilty or nolo contendere to a felony. This paragraph shall apply regardless of whether, pursuant to ~~subdivision~~ Penal Code section 17(b), the court declares the offense to be a misdemeanor or the offense becomes a misdemeanor by operation of law. [Note: when this ~~sub~~section applies, also review text in Government Code section 1029(b).

[1011(b)(1)(D) through 1011(c)(1) continued]

(2) **Application Requirements**

An applicant (or an applicant's employing department) shall submit a completed Certificate Application - POST Public Safety Dispatcher form, POST 2-289 (Rev ~~10/2010~~06/2014) herein incorporated by reference. The application's attestation must be signed by the department head. If

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the training required ~~in subsection (4) below~~ is not reflected on the applicant's POST Profile, the application shall include supporting documentation that verifies the training has been completed, i.e., a certificate of completion.

[1011(c)(3)(C) through 1011 (c)(3)(E) continued]

**(4) Dispatcher Intermediate Certificate Award Requirements**

Applicants for the award of a Dispatcher Intermediate Certificate shall:

- (A) Satisfy the requirements specified in Regulation 1011(c)(3) for all certificates.
- (B) Possess or be eligible to possess the Dispatcher Basic Certificate ~~for the current position.~~
- (C) Satisfy one of the following eligibility **combinations**:

Degree or Education <del>Points</del> <u>Units</u> *		<del>Law Enforcement</del> <u>Dispatcher</u> Experience		Training Points
Bachelor Degree	<b>and</b>	3 years	<b>plus</b>	0
Associate Degree	<b>and</b>	5 years	<b>plus</b>	0
45 Education <del>Points</del> <u>Units</u>	<b>and</b>	5 years	<b>plus</b>	12
30 Education <del>Points</del> <u>Units</u>	<b>and</b>	7 years	<b>plus</b>	11
15 Education <del>Points</del> <u>Units</u>	<b>and</b>	9 years	<b>plus</b>	10

\*Excess education ~~points~~ units may be applied towards training points on a ~~point~~ unit-for-point basis [reference Regulation 1011(a)(3)(D)].

**(5) Dispatcher Advanced Certificate Award Requirements**

Applicants for the award of a ~~an~~ Dispatcher Advanced Certificate shall:

- (A) Satisfy the requirements specified in Regulation section 1011(c)(3) for all certificates.
- (B) Possess or be eligible to possess the Dispatcher Intermediate Certificate.
- (C) Satisfy one of the following eligibility **combinations**:

Degree or Education <del>Points</del> <u>Units</u> *		<del>Law Enforcement</del> <u>Dispatcher</u> Experience		Training Points
Master Degree	<b>and</b>	5 years	<b>plus</b>	0
Bachelor Degree	<b>and</b>	7 years	<b>plus</b>	0
Associate Degree	<b>and</b>	9 years	<b>plus</b>	0
45 Education <del>Points</del> <u>Units</u>	<b>and</b>	9 years	<b>plus</b>	12
30 Education <del>Points</del> <u>Units</u>	<b>and</b>	11 years	<b>plus</b>	11

\*Excess education ~~points~~ units may be applied towards training points on a ~~point~~ unit-for-point basis [reference Regulation section 1011(a)(3)(D)].

**(6) ~~Certificate Replacement~~ Dispatcher Supervisory Certificate Award Requirements**

~~Refer to Regulation 1011(f).~~ Applicants for the award of a Dispatcher Supervisory Certificate shall:

- (A) Satisfy the requirements specified in Regulation 1018.

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(B) Possess or be eligible to possess the Dispatcher Intermediate Certificate.

(C) Complete a minimum of 60 semester units or possess a degree from an accredited college.

(D) Successfully complete a POST-certified Supervisory Course. (The Dispatcher Supervisory Course is highly recommended.)

(E) Possess a minimum of two years experience as a **permanent** first-level Dispatcher Supervisor or higher.

~~(7) Certificate Cancellations~~

~~Refer to Regulation 1011(g).~~

(d) **Professional Certificate~~s~~ – Records Supervisor**

[1011(d)(1) through1011 (d)(3)]

(3) **Application Requirements**

An applicant (or an applicant's employing department) shall submit a completed Certificate Application – Records Supervisor form, POST 2-117 (Rev ~~40/201006/2014~~) herein incorporated by reference. The application's attestation must be signed by the department head. If the training required ~~in subsection (d) below~~ is not reflected on the applicant's POST Profile, the application shall include supporting documentation that verifies the training has been completed, i.e., a certificate of completion.

[1011(d)(4) through1011 (d)(5)]

~~(5) Certificate Replacement~~

~~Refer to Regulation 1011(f).~~

~~(6) Certificate Cancellations~~

~~Refer to Regulation 1011(g).~~

[1011(e) through 1011(e)(1) continued]

(2) **Peace Officer Powers**

The combination of an appointment to a peace officer position by a law enforcement agency authorized to appoint peace officers, and the possession of a ~~C~~certificate of ~~C~~course ~~C~~completion for certain basic courses, e.g., PC 832 Arrest and Firearms, may bestow peace officer powers to an individual (reference Penal Code section 832).

[1011(e)(3) through 1011(e)(4)]

(4) **Certificate Content Requirement**

A ~~C~~certificate of ~~C~~completion issued by the training institution shall include ~~the following on the certificate~~:

(A) Name of ~~the Training training Institution~~institution

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(B) POST ~~Title-title~~ of the ~~Coursecourse~~

(C) Ending ~~Date-date~~ of the ~~Coursecourse~~

(D) Number of ~~Hours-hours Completed-completed~~ by the ~~Individual-individual~~

(E) POST ~~Course-course Control-control Numbernumber~~

[1011(e)(4)(B) through1011 (e)(4)(E) continued]

(f) **Certificate Replacement**

~~(1) Requests for Certificate Replacement~~

Individuals who have lost or misplaced a professional certificate or who possess a damaged professional certificate may request a replacement. The request must be submitted ~~by completing on~~ a Request for Reissuance of POST Certificate form, POST 2-250 (Rev ~~40/201006/2014~~), ~~herein incorporated by reference, and mailing it~~ to the POST Certificates Unit.

(g) **Certificate Cancellation**

[1011(g)(1) through1011(g)(1)(B) continued]

(2) **Notification Requirement**

Department personnel who possess information that a certificate was obtained through misrepresentation, fraud, or administrative error shall notify ~~the Commission~~ POST immediately.

[1011(g)(3) through 1011(g)(6) end]

Authority cited: Sections 1029, Government Code; Sections 13503, 13506, ~~13510(e)~~, 13510.1, 13510(e), 13510.2, 13510.7, and 13510(c), Penal Code.

Reference: Sections 1031, Government Code; and Sections 832.4, 13503, 13506, 13510(c), ~~1~~3510.1, 13510.1(e), 13510.3, and 13510.7(a)-(b), Penal Code.

**Additional Attachments:**

Attachment B-1 Certificate Application – Public Safety Dispatcher, form POST 2-289

Attachment B-2 Certificate Application, form POST 2-116

Attachment B-3 Certificate application – Records Supervisor, form POST 2-117

Attachment C Request for Reissuance of POST Certificate, form POST 2-250