

ADDENDUM TO INITIAL STATEMENT OF REASONS
Amend Commission Regulation 1052 - Requirements for Course Certification

Commission Regulation 1052 requires that presenters of POST-certified courses involving manipulative skills training implement a formal written safety policy. Presenters are referred to the *POST Guidelines for Student Safety in Certified Courses 2007*, incorporated in the regulation by reference, for clarification and requirements.

The *POST Guidelines for Student Safety in Certified Courses* were originally published in 1992 and last revised in 2007. POST staff recently completed a comprehensive update and revision of these guidelines, producing the *POST Guidelines for Student Safety in Certified Courses 2020*.

At the May 30, 2019 meeting, the Commission approved the proposed amendments to Regulation 1052 – Requirements for Course Certification.

Justification for Proposed Revisions

The proposed revisions listed within this document were suggested by a group of subject matter experts (SMEs) collaborating with POST consultants. The group reviewed and recommended updates for accuracy, currency and ease of reading.

POST COMMISSIONERS (page 4): The proposed revision removes the names of the previous commissioners and lists the names of the current commissioners. Each POST guideline credits and lists the current group of commissioners, thus this proposed revision was necessary.

Table of Contents (page 7):

Chapter 07 – Diversionary Devices Training: The proposed revision was necessary to reflect the chapter title change (the justification for the name change is explained within this ISOR under the heading “Chapter 7, Diversionary Devices Training”).

Chapter 24 – Unmanned Aerial Vehicles: The proposed revision was necessary to reflect the addition of Chapter 24 (the justification for the addition of this chapter is explained within this ISOR under the heading “Chapter Unmanned Aerial Vehicles”).

Appendix C - Assessing Instructor-to-Student Ratios: The proposed revision was necessary to properly reflect the change to the title of Appendix C (the justification for the change to Appendix C, is explained within this ISOR under “Appendix changes”).

Appendix D – Facility and Equipment Checklist: The proposed revision was necessary to properly reflect the change to the title of Appendix D (the justification for the change to Appendix D, is explained within this ISOR under “Appendix changes”).

Appendix E – Sample Safety Policies: The proposed revision was necessary to properly reflect the change to the title of Appendix E and the addition of sample safety policies (the justification for the changes to Appendix E, are explained within this ISOR under “Appendix changes”).

Appendix F: Removed: The proposed revision was necessary to properly reflect the removal of Appendix F (the justification for the removal of this appendix is explained within this ISOR under “Appendix changes”).

Chapter 1, General Safety Guidelines:

Introduction in left margin (first page of chapter 1): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 2 – Safety Policies and Procedures: The proposed revision adds the requirement to include within the safety policy, the “Name, location, and phone number of nearest emergency medical facility for each training site.” The SMEs wanted to ensure all manipulative skills trainers were aware of the nearest medical facility and thus deemed this a necessary proposed revision.

Section 2 – Safety Policies and Procedures: The proposed revision adds the requirement that “Training shall at all times be conducted in a manner designed to minimize risk of injury and to promote student, staff, and instructor safety.” POST’s Training Delivery and Compliance Bureau notified the SMEs that this was the language included in regulation 1052, Requirements for Course Certification, and suggested that our safety guidelines document should accurately reflect the same language. The SME group agreed and deemed this a necessary revision.

Section 2 – Safety Policies and Procedures: The proposed revision changes the requirement that students “will sign and return” this form (referring to a copy of the facility rules) in the previous version and now allows that “Presenters may choose to have each student sign an acknowledgment.” The SME group received feedback from presenters that this was cumbersome in maintaining the files for the many forms required after different training locations were used. They also learned that often the form being signed was an exact copy of the signs reflecting the rules for the location and for the previous training location that was used. The SME group deemed this a necessary revision to alleviate time that was repetitively assigned for signing safety rules each time a new location (even though the safety rules didn’t change) was used.

Section 5 – Controlling Access: The proposed revision adds the suggestion that indoor training (“Classrooms, gyms, and other training facilities”) should also have restricted access to prevent unauthorized entry. The SMEs knew this suggestion was within the safety guidelines document for outdoor training sites but realized it should also apply to indoor training sites and thus felt this was a necessary revision.

Section 11 – Physical Performance Requirements: The proposed revision adds the requirement that “Students shall report medical conditions...” that can potentially affect their ability to perform safely. Previously it was asked of them to report this (“Students shall be asked...”). The SME group learned that students were not always reporting their medical conditions and their reasons were embarrassment and no requirement to do so. This revision is necessary in order to ensure a safer training environment through ensuring any medical conditions that could affect safety are reported.

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Section 11 – Physical Performance Requirements: The proposed revision adds guidance in providing reasonable accommodations for injuries or pre-existing medical restrictions that could affect a student’s ability to participate in training. The revision points out that presenters may be asked to provide reasonable accommodations and offers guidance in defining a reasonable accommodation as well as when a reasonable accommodation need not be provided and finally references further information through the California Department of Fair Employment and United States Equal Employment Opportunity Commission. This revision is necessary as courts have made decisions requiring government agencies to provide reasonable accommodation and the previous version of this document had no such references.

Section 13 – First Aid, Trauma Care, and Other Emergency Supplies: The proposed revision adds the requirement for AEDs (Automated External Defibrillators) to be available at all training sites. AEDs were less common when the earlier version was published and are in greater use with better training available for these devices. The SMEs felt the requirement was a necessary change to enhance safety preparedness.

Section 14 – Injury Prevention: The proposed revision adds the recognition of symptoms of illness and suggests advanced training for instructors in certain topical areas. The proposed revision also adds the requirement for instructors to consider weather conditions and the type of training to be conducted in order to consider heat related and cold related injuries and illnesses. The SME group felt these additions were necessary in order to provide improved injury prevention, illness prevention and symptom recognition.

Section 15 – Response to Injuries: The proposed revision adds requirements and recommendations for notification and reporting protocols for student injuries. SMEs determined this was needed in order to ensure POST and the presenter are aware of the nature and types of injuries that are occurring. Additionally, the Training Delivery and Compliance Bureau deemed it a requirement that the Regional Consultant be notified for any injury requiring more than basic first aid. This revision is necessary to accomplish these goals.

Proposed revision to remove these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately deleted:

2007 version, 1.2.5 and 1.8.2 – Written Policy Guidelines: This revision proposed deleting the reference requiring presenter’s safety policy to be incorporated into each lesson plan. SMEs learned that it was very cumbersome for presenters to house the safety plan within the lesson plan. The safety plan is already a requirement of certification and the extra step of housing a summary within the lesson plan proved to be logistically challenging.

Chapter 2, Firearms Training:

Introduction in left margin (first page of chapter 2): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because

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there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 3 – Range Inspections: The proposed revision adds the requirement to “take all steps to remedy the hazard” when a hazard is found. SMEs learned that often during inspections, hazards were found and sometimes simply “noted.” They felt it was necessary to ensure instructors took the necessary steps to remedy the hazard.

Section 7 – Eye and Ear Protection: The proposed revision adds the requirement to establish a “mandatory safety zone” for all persons within this zone to wear eye and ear protection. The SME group learned that some presenters were allowing “observers” to the training to remain within an area too close to the firing of weapons, and without eye and ear protection. The SMEs felt it necessary to require presenters to establish a safety zone and then require safety protection within this.

Section 9 – Holsters: The proposed revision adds the requirement for students to use a presenter approved holster. SMEs learned that students would ask to use their own holsters that instructors found to be inefficient and in some cases were a safety hazard. This revision is necessary in order to provide the authority for instructors/presenters to disallow the use of an unsafe or inefficient holster.

Section 11 – Clothing and Footwear: The proposed revision changes the requirement that “Clothing shall cover areas that could be injured,” to a recommendation that “Clothing should cover areas that could be injured.” The SME group learned from instructors that on occasion, the clothing was required to cover arms and legs and did not allow flexibility to consider heat and weather-related illness/injury. SMEs determined this proposed revision was necessary as instructors still had the ability to require clothing and footwear to be appropriate, but now allowed flexibility in order to prevent heat related illness or injury.

Section 14 – Review of Safety Rules: The proposed revision adds the requirement to repeatedly remind students of basic weapon safety rules and goes on to describe these as treating every weapon as if loaded, pointing every weapon in a safe direction and being sure of your target and background. The previous version mentioned overall weapon safety (i.e. finger off trigger), but this proposed revision was determined by the SMEs as necessary to ensure and require that all firearms trainers maintain the utmost safety when dealing with firearms by requiring of all presenters what was previously believed to be done by most.

Section 16 – EPA and Cal/OSHA Standards: The proposed language requires that instructors shall conform to applicable EPA and Cal/OSHA standards. The SMEs learned that some instructors were not adhering to these standards. The SMEs felt that making this mandatory would ensure that instructors were not simply aware of the required standards (this was the language in the previous version), but that they actually are required to adhere to these standards.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately

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relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 2.1.1 – Facility Guidelines: The references to using unfamiliar facilities and shall be made aware of local rules and conditions, as well as the references to routine and regularly scheduled inspections and copies of the facilities rules provided to students are all now referenced in the current version in chapter 1, sections 2 and 4.

2007 version, 2.1.3 – Facility Guidelines: The requirement for a reasonably contained perimeter, warning signs, fencing, all persons in the vicinity be aware of training, and an ongoing evaluation of the environment are all now referenced in the current version in chapter 1, section 5.

2007 version, 2.1.5 – Facility Guidelines: The entry regarding having a communications process is referenced in the current version in chapter 1, section 10.

2007 version, 2.1.7 – Facility Guidelines: Adequate lighting is now referenced in chapter 1, section 3.

2007 version, 2.1.8 – Facility Guidelines: Weather conditions are now referenced in chapter 1, section 14.

2007 version, 2.1.10 – Facility Guidelines: First aid kits are now referenced in chapter 1, section 13. First aid trained personnel are now referenced in chapter 1, section 15.

2007 version, 2.2.3 – Equipment Guidelines: This referred to students' ability, if working a special assignment, to conceal an unholstered weapon on their body. The SME group could not find anyone who had heard of this happening and felt this exception too risky, thus felt it necessary to propose this revision deleting this exception. An additional comment in this section provides that a duty carry holster "shall routinely be used" during training. The SME group proposed the revision to delete this requirement as it is repetitive and could be contradictory to the proposed requirement ("Section 9, Holsters:" above) that students use a "presenter approved holster."

2007 version, 2.2.7 – Equipment Guidelines: The entry regarding instructors being easily identifiable is now referenced in chapter 1, section 8.

2007 version, 2.3.1 and 2.3.2 – Instructor Qualifications: All of the requirements regarding instructor experience and periodic update training are now referenced in chapter 1, section 6.

2007 version, 2.4.1 and 2.4.2– Instructional Staff-to-Student Ratios: All of the requirements regarding instructor-to-student ratios in the classroom are now referenced in chapter 1, section 7.

2007 version, 2.5.4 – Presentation Guidelines: The entry regarding students being given a general orientation to any tactical shooting course is now referenced in chapter 1, section 9.

Chapter 3, Less Lethal Munitions Training:

Introduction in left margin (first page of chapter 3): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 3 – Facility Inspections: The proposed revision adds the requirement to “take all steps to remedy the hazard” when a hazard is found. SMEs learned that often during inspections, hazards were found and sometimes simply “noted.” They felt it was necessary to ensure instructors took the necessary steps to remedy the hazard.

Section 10 – Clothing and Footwear: The proposed revision changes the requirement that “Clothing shall cover areas that could be injured,” to a recommendation that “Clothing should cover areas that could be injured.” The SME group learned from instructors that on occasion, the clothing was required to cover arms and legs and did not allow flexibility to consider heat and weather-related illness/injury. SMEs determined this proposed revision was necessary as instructors still had the ability to require clothing and footwear to be appropriate, but now allowed flexibility.

Section 15, EPA and Cal/OSHA Standards: The proposed language requires that instructors shall conform to applicable EPA and Cal/OSHA standards. The SMEs learned that many instructors were not adhering to these standards. The SMEs felt that making this mandatory would ensure that instructors were not simply aware of the required standards (this was the language in the previous version), but that they are required to adhere to these standards.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 3.1.1 – Facility Guidelines: The references to using unfamiliar facilities and shall be made aware of local rules and conditions, as well as the references to routine and regularly scheduled inspections and copies of the facilities rules provided to students are all now referenced in the current version in chapter 1, sections 2 and 4.

2007 version, 3.1.3 – Facility Guidelines: The requirements for a contained perimeter, warning signs, fencing, all persons in the vicinity be aware of training, and an ongoing evaluation of the environment are all now referenced in the current version in chapter 1, sections 4 and 5.

2007 version, 3.1.6 – Facility Guidelines: The entry regarding weapons being inspected for operability prior to each training session and prior to the start of live fire training is referenced in the current version in chapter 1, section 4.

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2007 version, 3.1.7 – Facility Guidelines: Lighting is now referenced in chapter 1, section 3.

2007 version, 3.1.8 – Facility Guidelines: Weather is now referenced in chapter 1, section 14.

2007 version, 3.1.10 – Facility Guidelines: First aid kits are now referenced in chapter 1, section 13. First aid training is now referenced in chapter 1, section 15.

2007 version, 3.3.1 and 3.3.2 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 3.4– Instructional Staff-to-Student Ratios: All the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 3.5.1 and 3.5.4 – Presentation Guidelines: The requirements for safety rules to be emphasized and for students to be given a general orientation are now referenced in chapter 1, section 9.

Chapter 4, Defensive Tactics & Arrest Control Techniques:

Introduction in left margin (first page of chapter 4): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 3 – Adequate Ventilation: The proposed revision removes the requirement that training facilities “have proper ventilation,” and changes this requirement to “should have.” The SMEs learned from presenters that they were sometimes required to conduct training on a temporary basis in a building where ventilation did not rise to the level of “proper” although it was serviceable. Presenters were concerned that the absolute language sometimes presented challenges in locating a training facility when their regular training facility was booked or otherwise unavailable. The SMEs agreed that this was a necessary change in order to ease the burden for the presenters on these rare cases.

Proposed revision to relocate this item from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 4.1.1 – Facility Guidelines: The requirements for general safety rules to be developed and reduced to writing are now referenced in chapter 1, section 2.

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2007 version, 4.2.1 – Equipment Guidelines: The reference to meeting clothing and footwear standards are now referenced in chapter 1, section 12.

2007 version, 4.2.2 – Equipment Guidelines: The requirement that instructors conduct a pre-training inspection is now referenced in chapter 1, section 12.

2007 version, 4.2.3 and 4.2.4 – Equipment Guidelines: The requirements for equipment to be cleaned regularly and to conduct periodic equipment inspections are now referenced in chapter 1, section 12.

2007 version, 4.3 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 4.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 4.5.1 – Presentation Guidelines: The requirements that instructors maintain appropriate discipline and to maintain a professional atmosphere are now referenced in chapter 1, section 8.

2007 version, 4.5.2 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 11.

2007 version, 4.5.3 – Presentation Guidelines: The requirement that instructors avoid strenuous exercise for students during periods of poor air quality is now referenced in chapter 1, section 14.

2007 version, 4.6.1 – Specific Safety Rules: The requirements for minimum conditioning guidelines for students as well as contact procedures in case of an emergency are now referenced in chapter 1, section 11 and section 15.

2007 version, 4.6.2 – Specific Safety Rules: The requirement that students be given a list of specific physical requirements is now referenced in chapter 1, section 11.

2007 version, 4.6.5 – Specific Safety Rules: The references to the use of the arrest control simulator mannequin (the Freddy Device) have all been removed. This device became outdated and is no longer used as a training device.

Chapter 5, Driver Training:

Introduction in left margin (first page of chapter 5): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 1 – Training Site Selection: The proposed revision adds two requirements to the design and site selection bulleted list of requirements:

- Adequate staging area for vehicles, equipment and personnel that is a safe distance from active training area
- Accessibility to drinking water and rest room facilities

SMEs learned that some presenters were not doing this, and this created a safety hazard whereby students would “wander” through the course looking for restrooms and/or would wait in areas that provided a “good view” but was in fact a dangerous area to loiter.

Section 3 – Vehicle Equipment: The proposed revision changes the requirement that vehicles used for driver training “shall” be adequately equipped to a recommendation that vehicles “should” be adequately equipped. SMEs learned from presenters that this “adequately equipped” was a subjective term and difficult to define. They felt this was a necessary revision in order to remind presenters that vehicles should be adequately equipped without absolute language that was hard to enforce.

Section 10 – Emergency Tire Deflation Devices: The proposed revision changes the requirement that students “shall” face on-coming vehicles during deployment to, “should” face on-coming traffic. SMEs learned from some agencies that they train their officers to only face on-coming traffic when it was safe to do so and in fact may be unsafe to do this at times due to the necessity of getting behind cover and/or running.

End of this Chapter – Note: The proposed revision adds a note at the end of the chapter that presenters and instructors shall may refer to POST’s “Driver Training Study: Volume 1.” SMEs felt this document would offer greater depth and detail as well as additional safety information for driver training.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 5.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 5.2.4 and 5.2.8 – Equipment Guidelines: The entry that refers to utilizing safety equipment such as helmets, roll bars and aircraft type occupant harness systems has been removed. Research determined that the roll bars might destabilize the vehicles and that the air bag systems and crash attenuation for the newer vehicles was more robust and safer than after-market roll bar installation. The same was true for the aircraft harness system as the factory seat belts were better and did not interfere with other safety systems in the vehicles. For these reasons SMEs strongly recommended approval of this necessary revision.

2007 version, 5.2.5 – The references to adequate communications procedures with EMS personnel is now referenced in chapter 1, section 10.

2007 version, 5.2.7 – The reference to a “kill” switch in the vehicle has been deleted. SMEs learned that with the newer vehicles the risk of damage to the engine as well as the inability to control the hydraulic systems in the car (steering and brakes) made this device more dangerous than beneficial. There is nothing preventing an agency from installing this at their discretion, however, SMEs felt it inappropriate to suggest consideration of this device.

2007 version, 5.2.8 – Equipment Guidelines: The entry that refers to utilizing helmets, has been removed. Research found that wearing helmets in the cars interfered with the headrest safety feature and possibly the air bag safety features, creating a more dangerous potential if helmets were worn. For these reasons SMEs strongly recommended approval of this necessary revision.

2007 version, 5.3 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 5.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 5.5.1 – Presentation Guidelines: The requirement that presenter’s safety rules be reemphasized is now referenced in chapter 1, section 9.

2007 version, 5.5.2 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 14.

Chapter 6, Chemical Agents Training:

Introduction in left margin (first page of chapter 6): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

End of this Chapter – Note: The proposed revision adds a statement at the end of this section that presenters and instructors may refer to POST’s guidelines “Model Respiratory Protection Program for Law Enforcement.” The SMEs felt this document would provide greater depth and detail as well as additional safety information to the chemical agent training.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 6.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 6.2.1 – Equipment Guidelines: The entries that refer to Cal OSHA and NIOSH requirements for respirators and air purifying equipment have been deleted. SME's and presenters felt this requirement more applicable to Chapter 23, Respiratory & Personal Protective Equipment Training. It is referenced here as well within the note at the end of the chapter that references POST's Guidelines: Model Respiratory Protection Program for Law Enforcement. SMEs learned that not all chemical agents training made use of respiratory devices and this regulation was limiting instructor's ability to present courses.

2007 version, 6.4 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 6.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

Chapter 7, Diversionary Devices Training:

Introduction in left margin (first page of chapter 7): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Title – Diversionary Devices Training: The proposed revision changes the title of this chapter from "Destructive Devices" to "Diversionary Devices Training." The SMEs determined that the purpose of this change was to remove the suggestion that law enforcement employs destructive devices and instead employs devices that create a diversion. This change was necessary in order to reflect the more appropriate title of the chapter and more appropriately describes the methods suggested within the chapter as diversionary, rather than destructive.

Proposed revision to remove this item from this chapter: The SMEs determined that the following information in this chapter was more appropriately deleted.

2007 version, 7.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 7.2.1 – Equipment Guidelines: The entry that "Presenters shall provide or require" students wear full body protection for sound/light or sting ball training has been removed. SMEs learned from presenters that the body armor, tactical uniforms and already required safety equipment (referenced within this chapter) fulfills the goal of this requirement. The SMEs also found that presenters were confused by this requirement and thought they needed to provide full jump suit type of clothing, which was in fact, less safe than current body armor and tactical uniform.

2007 version, 7.3 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 7.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 7.5.1 – Presentation Guidelines: The requirement that instructors review specific safety rules prior to training is now referenced in chapter 1, section 2.

Chapter 8, Tactical Operations Training:

Introduction in left margin (first page of chapter 8): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 6 – Controlled Access of Weapons: The proposed revision adds the requirement for instructional staff to closely monitor the possession of any live weapons (such as firearms, less lethal munitions edged weapons, etc.). It goes on to require a pre-training inspection of all participants and recommends whenever possible that plastic or replica training weapons be utilized. SMEs felt this an important and required revision to enhance previously required supervision of weapons to now include less lethal munitions and edged weapons. Unfortunate training incidents nationwide suggested this addition was necessary to prevent injury from the use of live less lethal munitions and injury from edged weapons, etc.

Section 7 – Use of Firearms: The proposed revision adds the requirement for instructors to closely monitor any “live-fire scenario exercises.” SMEs felt it was important to emphasize the importance of monitoring these situations and since live-fire scenarios had not previously been addressed, to also ensure this was specifically addressed.

End of this Chapter – Note: The proposed revision adds a note at the end of the chapter that presenters and instructors may refer to the following POST guidelines:

- SWAT Operational Guidelines and Standardized Training Recommendations.
- Tactical Medicine: Operational Programs and Standardized Training Recommendations.
- Model Respiratory Protection Program for Law Enforcement.

The SMEs felt these documents would provide greater depth and detail as well as additional safety information to the tactical operations training.

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Proposed revision to relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 8.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 8.1.2 – Facility Guidelines: The requirements for the site to be in an area that reduces hazards and that consideration will be given for notification to adjacent agencies are now referenced in chapter 1, section 3 and 16.

2007 version, 8.1.3 – Facility Guidelines: The requirement for presenters to consider environmental factors is now referenced in chapter 1, section 3.

2007 version, 8.1.4 – Facility Guidelines: The requirement for a safe area to accommodate persons not directly engaged in training is now referenced in chapter 1, section 3.

2007 version, 8.2.2 – Equipment Guidelines: The requirement for a fire extinguisher being readily available at the training site is now referenced in chapter 1, section 13.

2007 version, 8.3.2 – Instructor Qualifications: The requirement that instructors be encouraged to participate in periodic update training is now referenced in chapter 1, section 6.

2007 version, 8.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 8.5.1 – Presentation Guidelines: The requirements that instructors emphasize student discipline and to maintain a professional atmosphere are now referenced in chapter 1, section 8.

2007 version, 8.5.3 – Presentation Guidelines: The requirement that training facilities be inspected prior to training is now referenced in chapter 1, section 4.

2007 version, 8.5.7 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 11.

2007 version, 8.5.8 – Presentation Guidelines: The requirement that instructors avoid strenuous exercise for students during periods of poor air quality is now referenced in chapter 1, section 14.

2007 version, 8.5.9 – Presentation Guidelines: The requirement that presenter's safety rules be reemphasized is now referenced in chapter 1, section 9.

2007 version, 8.6.1 and 8.6.2 – Specific Safety Rules: The requirements for minimum conditioning guidelines for students as well as advising students of physical exertion requirements is now referenced in chapter 1, section 11.

2007 version, 8.6.3 – Specific Safety Rules: The requirement for students to be made aware of the appropriate stop action procedures is now referenced in chapter 1, section 10.

Chapter 9, Physical Conditioning Training:

Introduction in left margin (first page of chapter 9): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 1 – Training Site Selection: The proposed revision adds the requirement to clean mats daily and adds a suggestion on how to connect the mats properly to avoid “mat gap.” SMEs felt this an important and required revision to ensure cleanliness of the training environment and reduced exposure to biohazards if not cleaned properly as well as increased safety in connecting the mats. Feedback from the field to SMEs indicated that neither of these practices were universally accomplished.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 9.1.1 – Facility Guidelines: The requirement for presenters to consider environmental factors such as lighting and ventilation is now referenced in chapter 1, section 3.

2007 version, 9.1.4 – Facility Guidelines: The requirement for off-site training locations to be inspected in advance is now referenced in chapter 4.

2007 version, 9.1.5 – Facility Guidelines: The requirement for restrooms and drinking water availability are now referenced in chapter 1, section 3.

2007 version, 9.2.2 – Facility Guidelines: The prohibition against wearing excess jewelry is now referenced in chapter 1, section 12.

2007 version, 9.3.1 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 9.3.2 – Instructor Qualifications: The requirements that instructors be familiar with symptoms of heat illnesses and respiratory/cardiac emergencies are now referenced in chapter 1, section 14.

2007 version, 9.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 9.5.1 – Presentation Guidelines: The requirement for inspection of training sites for hazards is now referenced in chapter 1, section 4.

2007 version, 9.5.2 – Presentation Guidelines: The requirement that instructors avoid strenuous exercise for students during periods of poor air quality is now referenced in chapter 1, section 14.

2007 version, 9.5.3 and 9.5.6 – Presentation Guidelines: The entry that suggests a “description of common exercise-related injuries” and prevention techniques can be found in the Basic Academy Physical Conditioning Manual as well as the entry regarding lesson plans available in the same document are proposed to be deleted. The Basic Academy Physical Conditioning Manual is no longer available on the POST website making these references inapplicable.

2007 version, 9.6.2 – Specific Safety Rules: The requirements to notify in advance students and agencies of the physical demands and performance expectations are now referenced in chapter 1, section 11.

Chapter 10, Canine Training:

Introduction in left margin (first page of chapter 10): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 6 – Instructor Knowledge: The proposed revision changes the requirement that instructors “shall” understand canine psychology and “shall” have additional knowledge in these specialties, to “should” understand and “should” have additional knowledge. SMEs acknowledged that there is no regulation requiring instructors to have this knowledge. Feedback from the field was that since this topic does not require additional instructor training, SMEs felt it necessary to change this to a recommendation rather than a requirement.

Section 7 – Fatigue Factors: The proposed revision adds several factors to those already required of instructors to consider when establishing the pace of canine training. The additional factors are:

- Canine’s health, fitness, fatigue, etc.
- Instructors shall support student handlers in recognizing symptoms of heat fatigue in canines
- Instructors shall provide adequate breaks for student handlers to check on their canines

These factors were identified by SMEs as more contemporary issues for canine health as well as student health, and had been previously overlooked in the earlier version, thus are proposed as necessary revisions.

End of this Chapter – Note: The proposed revision adds a statement at the end of this section that presenters and instructors may refer to POST’s guidelines “Law Enforcement K-9 Guidelines.” The SMEs felt this document would provide greater depth and detail as well as additional safety information to the canine training.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 10.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 10.1.5 – Facility Guidelines: The requirement to have a first aid kit available is now referenced in chapter 1, section 13.

2007 version, 10.1.6 – Facility Guidelines: The requirement to have emergency communications capability is now referenced in chapter 1, section 10.

2007 version, 10.1.7 – Facility Guidelines: The requirement for inspection of training sites for hazards is now referenced in chapter 1, section 4.

2007 version, 10.1.8 – Facility Guidelines: The required responses to injuries are now referenced in chapter 1, section 15.

2007 version, 10.1.9 – Facility Guidelines: The requirement to conduct an after-action review of incidents is now referenced in chapter 1, section 15.

2007 version, 10.3.1 – Instructor Qualifications: The requirements for instructor training and for eligibility are now referenced in chapter 1, section 6.

2007 version, 10.3.2 – Instructor Qualifications: The requirements for instructors to be knowledgeable in environmental factors that would cause distress is now referenced in chapter 1, section 14.

2007 version, 10.3.3 – Instructor Qualifications: The requirements that instructors are encouraged to seek additional training is now referenced in chapter 1, section 6.

2007 version, 10.5.1 – Presentation Guidelines: The requirements that instructors emphasize student discipline and to maintain a professional atmosphere are now referenced in chapter 1, section 8.

2007 version, 10.5.2 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 11.

2007 version, 10.6.1 – Specific Safety Rules: The requirements for minimum conditioning guidelines for students and for notifying them in advance of these requirements are now referenced in chapter 1, section 11.

2007 version, 10.6.5 – Specific Safety Rules: The entry that requires canines to have completed and passed a basic canine training course is proposed as

deleted. SMEs determined that these safety guidelines are applicable to courses statewide and that there are many different types and classifications of canine training. SMEs felt that it was not appropriate to require this in this statewide guideline when some training courses may be applicable to entry level canines unable to yet complete this training.

2007 version, 10.6.6 – Specific Safety Rules: The entry that refers to the goal of providing a safe and effective environment for learning is now referenced in chapter 1, section 1.

2007 version, 10.6.6 – Specific Safety Rules: The entry that refers to SWAT canine handlers and outlines required courses to have been completed prior to canine training is proposed to be deleted. The SMEs determined this entry was also applicable to courses statewide and that there are many different types and classifications of canine training. SMEs felt that it was not appropriate to require this when some training courses may be applicable to entry level canines unable to yet complete this training.

Chapter 11, Motorcycle Training:

Introduction in left margin (first page of chapter 11): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 2 – Training Site Selection: The proposed revision adds the requirement to address the following with respect to a training site selection:

- Surface condition (uneven, temperature, slippery, wet, etc.)
- Adequate staging area for motorcycles, equipment, personnel, etc.

These issues had been overlooked by presenters on a few occasions and the SME group felt it necessary to include as required considerations.

Section 3 – Motorcycle Inspections: The proposed revision adds the requirement to conduct frequent inspections of brakes, wheels, tires, suspension, etc. and also adds the requirement that external mounts and additional attachments (etc.) be installed in a manner that does not negatively affect the balance and stability of the motorcycle. The SMEs learned that these proposed revisions came from actual experiences from instructors finding these problems and the SMEs felt it necessary to include within the guidelines to prevent future occurrences.

Section 4 – Safety Equipment: The proposed revision changes the previous requirement that helmets shall meet the Dept of Transportation safety standard and instead they shall now be designed and manufactured for law enforcement use and conform to applicable standards per CA Vehicle Code section 27802. The SMEs felt

that since this was the applicable law in California for motorcycle helmets, it more appropriately applied to California law enforcement and thus should be the standard for training as well.

Section 5 – Student Fitness: The proposed revision adds the requirement that for safety purposes, a motorcycle rider’s boots shall not be modified to accomplish the ability for the rider to be able to reach the ground with both feet, if the modification exceeds the boot manufacturer’s specifications. This proposed recommendation by the SMEs was to prevent the possibility that a rider could modify their boots beyond specifications and beyond what was safe in order to meet the requirement to be able to touch the ground with both feet while sitting astride the motorcycle.

End of this Chapter – Note: The proposed revision adds a statement at the end of this section that presenters and instructors may refer to POST’s guidelines “Law Enforcement Motors Guidelines.” The SMEs felt this document would provide greater depth and detail as well as additional safety information for motors training.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 11.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 11.1.3 – Facility Guidelines: The entry that referred to presenters considering having additional safety equipment available during off-road motorcycle training has been deleted. This was a recommendation only and SMEs received feedback from the field that this was too broad of a description of “additional safety equipment” and it would be subject to the size of the group being trained, etc. The recommendation was that this was not a necessary inclusion within this document.

2007 version, 11.2.3 – Equipment Guidelines: The requirement for a fire extinguisher to be readily available at the training site is now referenced in chapter 1, section 13.

2007 version, 11.3.1 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 11.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 11.5.1 – Presentation Guidelines: The requirement that presenter’s safety rules be reemphasized is now referenced in chapter 1, section 9.

2007 version, 11.5.2 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 14.

2007 version, 11.6.1 and 11.6.2 – Specific Safety Rules: The entries that refer to body size, strength, and ability to right a downed motorcycle and the demonstration of this ability have all been removed. The SMEs received feedback from the field that this could be argued as too restrictive and should be left to individual department policy.

Chapter 12, Search & Rescue Training:

Introduction in left margin (first page of chapter 12): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 10 – Equipment Inspections: The proposed revision adds the requirement to inspect ropes and replace them according to industry standards. The revision explains that ropes are, by their intended use, particularly susceptible to damage and thus the SMEs (based on feedback from the field) felt this was a revision that was necessary in order to require these inspections.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 12.1.3 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing and for specific safety rules to be developed are now referenced in chapter 1, section 2.

2007 version, 12.2.1 – Equipment Guidelines: The requirement for a first aid kit being readily available at the training site is now referenced in chapter 1, section 13.

2007 version, 12.2.7 – Equipment Guidelines: The entry that refers to specialized equipment being stored and maintained properly has been deleted. SMEs deemed this requirement too vague as to “properly” and felt that the requirement to check specialized equipment “frequently” was ensuring the proper storage and thus the proper maintenance requirement was also repetitive.

2007 version, 12.2.11 – Equipment Guidelines: The requirement to assure that appropriate backup equipment is available during training and that redundant systems and extra safety equipment would enhance safety have been deleted. These were both deemed by the SMEs and by feedback from the field as being too broad in scope and cost prohibitive in some instances.

2007 version, 12.3.1 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 12.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 12.5.1 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 14.

2007 version, 12.6.1 – Specific Safety Rules: The requirements for minimum conditioning guidelines for students as well as instructing students to use caution and restraint when engaging in a physical activity which may be beyond their physical limit are now referenced in chapter 1, section 11.

2007 version, 12.6.3 – Specific Safety Rules: The requirement of instructional staff to “closely supervise” set-up, use and break-down of command posts was deemed restrictive by SMEs and field personnel. It was also deemed repetitive as the entire training scenario already requires the close supervision of instructors and presenters. The specific requirement of close supervision of command posts led instructors and presenters to believe they had to be within the command post during the entire exercise.

Chapter 13, Tactical Airborne Operations Training:

Introduction in left margin (first page of chapter 13): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 9 – Aircrew Qualifications: The proposed revision adds “when applicable” to the requirement that aircrew members have the necessary FAA certification. SMEs learned that tactical observers (non-pilot crew members) have no requirement from the FAA for any certification, yet they are considered an aircrew member. Thus requiring “all” crewmembers to have FAA certification would not be possible.

Section 19 – Configuring the Aircraft: In addition to the items that aircrew and qualified mechanics and riggers are responsible for, SMEs learned that presenters and trainers would sometimes add equipment for training purposes without properly checking the equipment and its installation first. SMEs felt it necessary to include requirements for the following items to also be inspected prior to training evolutions:

- Specialized equipment such as carabiners, slings, etc.
- Items constructed of ballistic nylon and similar synthetic material shall be checked frequently.
- Ropes shall be inspected and replaced according to industry standards

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 13.2.3 – Equipment Guidelines: The requirements for a fire extinguisher, first aid kit and water are now referenced in chapter 1, section 13.

2007 version, 13.4 – Instructional Staff to Student Ratios: The requirements to establish and identify an appropriate instructor-to-staff ratio, ensuring adequate supervision and lowering the ratio of instructional staff-to-student ratios are now referenced in chapter 1, section 7.

2007 version, 13.5.3 – Presentation Guidelines: The requirement for students to immediately report any perceived hazard is now referenced in chapter 1, section 9.

2007 version, 13.5.4 – Presentation Guidelines: The requirement that students may have to demonstrate an appropriate level of physical fitness is now referenced in chapter 1, section 11.

Chapter 14, Equestrian Training:

Introduction in left margin (first page of chapter 14): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 6 – Protective Headgear: The proposed revision changes the requirement that riders “shall” wear an equestrian helmet to “strongly encourage” riders to wear them. SMEs found that some agencies require riders to wear department helmets and thus felt this revision necessary to prevent contradicting some agency policies.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 14.1.1 – Facility Guidelines: The requirements to create and then to make students aware of general safety rules and procedures are now referenced in chapter 1, section 2.

2007 version, 14.1.4 – Facility Guidelines: The requirement to have the equestrian training site accessible to rescue and other emergency vehicles is now referenced in chapter 1, section 5.

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2007 version, 14.1.4 – Facility Guidelines: The requirement that presenters consider notifying medical facilities/hospitals of scheduled equestrian training so they can adequately prepare, has been deleted. SMEs found that hospitals are always prepared for emergency situations and to be prepared for a more specific injury would require additional staff being called in, likely on overtime. Hospitals would seek an agency to bear this high cost and thus, this requirement became cost prohibitive.

2007 version, 14.1.7 – Facility Guidelines: The requirement to consider weather conditions (shade, protective clothing, etc.) is now referenced in chapter 1, section 14.

2007 version, 14.1.8 – Facility Guidelines: All of the requirements in this section that require instructional staff to monitor safety hazards, daily inspections and strict control of firearms are now referenced in chapter 1, section 4.

2007 version, 14.1.9 and 14.1.10 – Facility Guidelines: The requirements to have fresh drinking water and for rest areas are now referenced in chapter 1, section 3.

2007 version, 14.3 – Instructor Qualifications: All of the requirements regarding instructor training and background within this section are now referenced in chapter 1, section 6.

2007 version, 14.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding instructor-to-student ratios in the classroom are now referenced in chapter 1, section 7.

2007 version, 14.5.2 – Presentation Guidelines: The requirements for instructors to maintain an appropriate level of discipline over students and to maintain a professional atmosphere are now referenced in chapter 1, section 7. The requirements that students maintain silence during briefings, application phase, and paying strict attention to the instructor have been deleted. They were deemed by the SMEs and by feedback from the field as being overly strict and diminishing feedback and conversation in the classroom. While classrooms and training are still encouraging professionalism, they do so through facilitated discussion and interaction.

2007 version, 14.6.1 – Specific Safety Rules: All of the requirements in this section, regarding pre-conditioning of students, are now referenced in chapter 1, section 11.

Chapter 15, Off-Road Vehicle Training:

Introduction in left margin (first page of chapter 15): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors

would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 3 – Monitoring Site Conditions: The proposed revision adds the requirement to check weather forecasts prior to starting training and to monitor weather conditions. SMEs learned from the field that several times presenters, instructors and students were in off-road conditions when rain drastically altered their ability to continue training as well as to even be able to return to the rally point. SMEs felt it important and necessary to ensure presenters and instructors are cognizant of the weather in order to maintain a safe training environment.

Section 4 – Vehicle Equipment: The proposed revision changes the requirements for equipment necessary in vehicles used for training from “should” be equipped with, to “shall” be equipped with and then lists this equipment. The proposed revision adds the requirement to include communication devices appropriate to the area when equipping all vehicles for off-road vehicle training. With the advent of cellular phones and satellite phones, SMEs felt it an important safety feature to ensure this was included in required equipment and felt that because off-road training by its nature is remote, the equipment previously suggested as needed should be required as needed due to the remoteness of the training.

Proposed revision to remove and/or relocate these items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1, where it applied to all training situations and/or deleted and thus proposed the following revisions:

2007 version, 15.1.3 – Facility Guidelines: The requirement to have on-site first aid equipment and trained staff is now referenced in chapter 1, section 13.

2007 version, 15.2.1 – Equipment Guidelines: The proposed revision deletes several items from the list of equipment required for off-road training. SMEs and feedback from the field found that, roll bars, skid plates, parking brakes, appropriate tires and specific radial tires should all be deleted. SMEs learned that manufacturer equipment was in all cases more appropriate and more fully tested. SMEs also found that the “Hi-lift jack” was cost prohibitive and too specific to require. Students and presenters found other devices that were as good and better.

2007 version, 15.3 – Instructor Qualifications: All of the requirements regarding instructor training and background within this section are now referenced in chapter 1, section 6.

2007 version, 15.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding instructor-to-student ratios in the classroom are now referenced in chapter 1, section 7.

Chapter 16, Scenario Training & Event Simulations:

Introduction in left margin (first page of chapter 16): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 4 – Clothing and Equipment Inspection: The proposed revision adds the requirement to include role players in the pre-training inspection of clothing and equipment checks. SMEs determined that role players were as vulnerable to possible injury as were the students and felt it important to ensure their clothing and equipment was also correct and in good condition.

Section 13 – Role Players: The proposed revision adds the requirement to include role players in the briefing prior to commencement of training. The revision proposes including role players in the requirement to be aware of applicable safety rules. SMEs determined that role players were sometimes disregarding safety rules and felt it important to emphasize these prior to commencement of training.

End of this Chapter – Note: The proposed revision adds a note at the end of this section that presenters and instructors may refer to the following POST Guidelines:

- SWAT Operational Guidelines
- Tactical Medicine
- Model Respiratory Protection Program

SMEs felt that all these guidelines would provide greater depth and detail as well as offering additional safety information for scenario and event simulation training.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 16.1.1 – Facility Guidelines: All of the requirements regarding developing and writing general safety and procedures as well communicating them and supplying students with them are now referenced in chapter 1, section 2.

2007 version, 16.1.2 – Facility Guidelines: The requirement for notification of training to adjacent law enforcement agencies is now referenced in chapter 1, section 16.

2007 version, 16.1.3 and 16.1.4 – Facility Guidelines: All of the requirements regarding the selection of a presentation site, inspection of the site, and safe zones are now referenced in chapter 1, section 3.

2007 version, 16.2.2 – Equipment Guidelines: The requirement for a fire extinguisher and first aid kit being readily available at the training site is now referenced in chapter 1, section 13.

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2007 version, 16.3 – Instructor Qualifications: All of the requirements regarding instructor experience and periodic update training are now referenced in chapter 1, section 6.

2007 version, 16.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 16.5.1 – Presentation Guidelines: All of the requirements regarding appropriate levels of discipline and a professional atmosphere are now referenced in chapter 1, section 8.

2007 version, 16.5.2 – Presentation Guidelines: All of the requirements regarding conducting pre-briefings of students before the application phase and students being aware of applicable safety rules and not altering those rules are now referenced in chapter 1, section 9.

2007 version, 16.5.3 – Presentation Guidelines: The requirement for training sites to be inspected prior to training is now referenced in chapter 1, section 4.

2007 version, 16.5.7 and 16.5.8 – Presentation Guidelines: All of the requirements regarding instructors' awareness of physical fatigue and strenuous exercise being avoided are now referenced in chapter 1, section 14.

2007 version, 16.5.9 – Presentation Guidelines: The requirement that presenter's general safety rules shall be reviewed prior to training is now referenced in chapter 1, section 9.

2007 version, 16.6.1 and 16.6.2 – Specific Safety Rules: All of the requirements regarding minimum physical conditioning requirements and providing students with a list of specific physical requirements are now referenced in chapter 1, section 11.

2007 version, 16.6.3 – Specific Safety Rules: The requirement for students to share the responsibility to stop action is now referenced in chapter 1, section 14.

Chapter 17, Forensic Science & Crime Scene Investigation Training:

Introduction in left margin (first page of chapter 17): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 17.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 17.1.5 – Facility Guidelines: The requirement for safe areas to be designated is now referenced in chapter 1, section 3.

2007 version, 17.3 – Instructor Qualifications: All of the requirements regarding instructor experience and periodic update training are now referenced in chapter 1, section 6.

2007 version, 17.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 17.5.1 – Presentation Guidelines: The requirement to conduct a pre-training inspection of the training site is now referenced in chapter 1, section 4.

2007 version, 17.5.2 – Presentation Guidelines: The requirement to review safety rules with students is now referenced in chapter 1, section 2.

2007 version, 17.5.3 – Presentation Guidelines: The requirement for instructors to maintain an appropriate level of discipline over students is now referenced in chapter 1, section 8

Chapter 18, Arson & Explosives Training:

Introduction in left margin (first page of chapter 18): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 5 – Fire Suppression: The proposed revision changes the requirement from presenters “are encouraged” to have fire suppression equipment consistent with the type and magnitude of the hazard anticipated, to “shall” have. SMEs heard incidents in training environments where fire extinguishers were of improper size to deal with inadvertent fires and they felt it necessary to make this a requirement.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 18.1.1– Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2. The need to draft safety policies specific to each facility is now referenced in chapter 1, section 9.

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2007 version, 18.1.3– Facility Guidelines: The requirement that training sites be located to minimize hazards is now referenced in chapter 1, section 3. The need for perimeter security is now referenced in chapter 1, section 5.

2007 version, 18.1.5 – Facility Guidelines: The requirement for designation of safe areas is now referenced in chapter 1, section 3.

2007 version, 18.3.1– Instructor Qualifications: The requirement that instructors be appropriately qualified, and that the determination for an instructor’s eligibility to teach will be made jointly with POST, as well as the active, lead or section instructor qualifications are now referenced in chapter 1, section 6.

2007 version, 18.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 18.5.4 – Presentation Guidelines: All of the requirements regarding appropriate levels of discipline and a professional atmosphere are now referenced in chapter 1, section 8.

2007 version, 18.5.5 – Presentation Guidelines: The requirement to review safety rules with students is now referenced in chapter 1, section 2.

2007 version, 18.6.1 – Specific Safety Rules: All of the requirements regarding the handling, transportation and storage of flammables and combustibles are now referenced in chapter 1, section 12 and treated the same as weapons, ammunition and other potentially dangerous items.

2007 version, 18.6.2 – Specific Safety Rules: All of the requirements for students to wear appropriate protective clothing are now referenced in chapter 1, section 12.

2007 version, 18.6.3 – Specific Safety Rules: The requirement for students to notify instructional staff of any safety concern is now referenced in chapter 1, section 14.

2007 version, 18.6.4 – Specific Safety Rules: The requirement for students to remain within designated observation areas and away from hazards is now referenced in chapter 1, section 3.

Chapter 19, Waterborne Operations Training:

Introduction in left margin (first page of chapter 19): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 2 – Designated Safety Vessels: The proposed revision adds the requirement for safety vessel personnel to stay alert for hazards entering the training area. SMEs learned from presenters that safety vessel personnel tended to focus too much on the training scenario participants and sometimes did not react quickly enough to a hazard encroaching within the training area. They felt it necessary to make this a requirement to prevent future potential for injury or incident.

Section 3 – Vessel Inspections: The proposed revision adds the requirement that vessels involved in the training have fire extinguishers readily available. Even though this is repetitive to what is required in chapter 1, section 13, SMEs felt it important to include here as well, based on incidents where instructors/presenters did not have fire extinguishers readily available within vessels. SMEs offer this revision in order to emphasize the importance within this chapter.

Section 5 – Personal Flotation Devices: The proposed revision adds the requirement that personal flotation devices be inspected prior to launch. Even though this is repetitive to what is required in chapter 1, section 12, for all equipment, SMEs felt it important to include here as well, based on incidents where instructors/presenters launched with personal flotation devices that were not in serviceable condition. Complaints from students to presenters provided the justification to add this within this chapter for emphasis.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 19.3.1 and 19.3.2 – Instructor Qualifications: The requirement that instructors be appropriately qualified, that the determination for an instructor's eligibility to teach will be made jointly with POST, and instructors are encouraged to attend periodic updates are now referenced in chapter 1, section 6.

2007 version, 19.4 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 19.5.1 and 19.5.2 – Presentation Guidelines: The requirements to reemphasize boating safety and to review specific procedures are now referenced in chapter 1, section 9.

Chapter 20, Electronic Weapons Training:

Introduction in left margin (first page of chapter 20): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 20.2.1– Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 20.2.2– Facility Guidelines: The requirement that training sites be located to minimize hazards is now referenced in chapter 1, section 3.

2007 version, 20.2.3 – Facility Guidelines: The requirement for general safety rules to be developed, reduced to writing and presented to students is now referenced in chapter 1, section 2.

2007 version, 20.3.1 – Instructor Qualifications: The requirement that instructors be appropriately qualified, and that the determination for an instructor’s eligibility to teach will be made jointly with POST, as well as the active, lead or section instructor qualifications are now referenced in chapter 1, section 6.

2007 version, 20.4.1 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

Chapter 21, Crowd Management, Intervention and Control Training:

Introduction in left margin (first page of chapter 21): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Title – Crowd Management, Intervention and Control Training: The proposed revision changes the title of this chapter from “Crowd Control” to “Crowd Management, Intervention and Control Training.” The SMEs determined that the purpose of this change was to remove the suggestion that law enforcement can control a crowd and changes the focus of the chapter to the ability to manage and intervene with large groups of people. This change was necessary in order to reflect the more appropriate title of the chapter and more appropriately describes the methods suggested within the chapter as management, rather than control.

Section 4 – Pre-Training Inspections: The proposed revision adds the requirement that role players be included in pre-training inspections of clothing and safety equipment. SMEs found that while they were inspecting students for appropriate equipment and clothing, on several occasions, role players arrived with improper clothing and/or unserviceable equipment. SMEs felt it necessary to require this to ensure that all

presenters did not overlook this and to reduce the potential for injury to students and to role players.

Section 5 – Controlled Access of Weapons: The proposed revision adds the recommendation that designated training weapons be used when appropriate. SMEs felt it important to remind presenters that when possible, they should replace live (but unloaded) weapons with training weapons. SMEs suggested taking every opportunity to improve safety and felt this was an important opportunity as there have been occasions nationwide where an “unloaded” weapon was loaded resulting in a tragedy.

End of this Chapter – Note: The proposed revision adds a note at the end of the chapter that presenters and instructors may refer to the following POST Guidelines:

- Crowd Management Intervention and Control
- Model Respiratory Protection Program for Law Enforcement

SMEs felt that all these guidelines would provide greater depth and detail as well as offering additional safety information for crowd management, intervention and control training.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 21.4.1 – Instructor Qualifications: The requirement that instructors be appropriately qualified, and that the determination for an instructor’s eligibility to teach will be made jointly with POST, as well as the active, lead or section instructor qualifications are referenced in the current version chapter 21, section 7 and are also referenced in chapter 1, section 6 of the 2007 version.

2007 version, 21.5.1 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 21.6.1 – Presentation Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 21.6.2 – Presentation Guidelines: The requirement for instructors to be cognizant of any physical or mental fatigue factors is now referenced in chapter 1, section 14.

Chapter 22, Bicycle Training:

Introduction in left margin (first page of chapter 22): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors

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would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 22.1.1 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 22.1.2 – Facility Guidelines: The requirement that training sites to be in a controlled access area is now referenced in chapter 1, section 5.

2007 version, 22.1.4 – Facility Guidelines: The requirement for instructional staff to monitor facility conditions is now referenced in chapter 1, section 4.

2007 version, 22.2.3 – Facility Guidelines: The requirement for first aid kits is now referenced in chapter 1, section 13.

2007 version, 22.3.1 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 22.4.1 – Instructional Staff-to-Student Ratios (note, the 2007 version has this mislabeled as Presentation Guidelines): All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for safety rules to be reemphasized is now referenced in chapter 1, section 9.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for instructors to be aware of environmental factors is now referenced in chapter 1, section 14.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for safety rules to be reemphasized is now referenced in chapter 1, section 9.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for safety rules to be incorporated into lesson plans is now referenced in chapter 1, section 2.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for instructors to adhere to the expanded course outline is now referenced in chapter 1, section 8.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for instructors to advise students of their responsibility to stop action is now referenced in chapter 1, section 10.

2007 version, 22.4.2 – Presentation Guidelines: The requirement for instructors to display an attitude of safety and professionalism is now referenced in chapter 1, section 8.

2007 version, 22.4.3 – Presentation Guidelines: The requirement for instructors to be aware of physical fatigue factors is now referenced in chapter 1, section 14.

2007 version, 22.4.4 – Presentation Guidelines: The requirement for training staff to provide advance notice of physical demands is now referenced in chapter 1, section 11.

2007 version, 22.4.5 – Presentation Guidelines: The requirement for instructors to be provided a copy of specific safety guidelines is now referenced in chapter 1, section 8.

2007 version, 22.4.6 – Presentation Guidelines: The requirement for training staff to ensure emergency communications are accessible is now referenced in chapter 1, section 10.

2007 version, 22.4.7 – Presentation Guidelines: The requirement for at least one member of staff to be trained in CPR and first aid is now referenced in chapter 1, section 15.

2007 version, 22.4.8 (mislabeled as 22.5.8) – Presentation Guidelines: The requirement for student emergency notification information is now referenced in chapter 1, section 15.

2007 version, 22.4.9 – Presentation Guidelines: The requirement for staff to identify medical facilities and emergency services is now referenced in chapter 1, section 2.

2007 version, 22.5.1 – Response to Injuries: The requirement listing actions to be taken in the event of an emergency is now referenced in chapter 1, section 15.

Chapter 23, Respiratory & Protective Equipment Training:

Introduction in left margin (first page of chapter 23): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

Section 3 – Monitoring Site Conditions: The proposed revision adds the requirement for staff to check the weather forecast prior to the start of training. SMEs heard from the field that there were occasional problems with trying to train outside in the rain while wearing personal protective equipment. SMEs understood that this was a potential for a situation where respiratory protection suits would need to be worn but wanted presenters and instructors to be more prepared for the challenges involved with wet weather and provide towels, additional instructors and consider moving the training inside for beginning lessons.

End of this Chapter – Note: The proposed revision adds a note at the end of the chapter that offers additional information within the POST guideline, “Model Respiratory Protection Program for Law Enforcement.” SMEs determined it necessary to provide additional emphasis on this suggested reference as it contains references to legal mandates for training and record keeping on personal protective equipment.

Proposed revision to remove and/or relocate items from this chapter: The SMEs determined that the following information in this chapter was more appropriately relocated to chapter 1 and/or deleted, where they applied to all training situations:

2007 version, 23.2.2 – Facility Guidelines: The requirement for general safety rules to be developed and reduced to writing is now referenced in chapter 1, section 2.

2007 version, 23.2.5 – Facility Guidelines: The requirement to locate training to reduce potential hazards to the public is now referenced in chapter 1, section 3. The requirement to notify adjacent law enforcement agencies is now referenced in chapter 1, section 16. The requirement to post perimeter signs is now referenced in chapter 1, section 5.

2007 version, 23.2.6 – Facility Guidelines: The requirement for course design and site selection is now referenced in chapter 1, section 3.

2007 version, 23.2.6 – Facility Guidelines: The requirement for communications equipment availability if the course is moved to a remote area is now referenced in chapter 1, section 10.

2007 version, 23.3.1 – Equipment Guidelines: The requirement for footwear and other equipment standards is now referenced in chapter 1, section 12.

2007 version, 23.3.2 and 23.3.3 – Equipment Guidelines: The requirements for the course announcement to identify required equipment and for an emergency medical kit to be available are now referenced in chapter 1, section 13.

2007 version, 23.3.4 – Equipment Guidelines: The requirement for emergency communications is now referenced in chapter 1, section 10.

2007 version, 23.3.5 – Equipment Guidelines: The requirement for emergency telephone numbers to be posted is now referenced in chapter 1, section 9.

2007 version, 23.4 – Instructor Qualifications: The requirement that instructors be appropriately qualified is now referenced in chapter 1, section 6.

2007 version, 23.5 – Instructional Staff-to-Student Ratios: All of the requirements regarding establishing appropriate ratios of instructors-to-students are now referenced in chapter 1, section 7.

2007 version, 23.6.1 – Presentation Guidelines: The requirement that instructors review specific safety rules prior to training is now referenced in chapter 1, section 2.

2007 version, 23.6.2 – Presentation Guidelines: The requirement that instructors emphasize student discipline and to maintain a professional atmosphere are now referenced in chapter 1, section 8.

2007 version, 23.6.3 – Presentation Guidelines: The requirement that instructors adjust instructional pace is now referenced in chapter 1, section 14.

2007 version, 23.6.4 – Presentation Guidelines: The requirement that instructors of manipulative skills training be clearly identifiable is now referenced in chapter 1, section 8.

2007 version, 23.6.5 – Presentation Guidelines: The requirement that presenter's safety rules be reemphasized is now referenced in chapter 1, section 9.

2007 version, 23.6.6 – Presentation Guidelines: The requirement that instructors be aware of physical fatigue factors is now referenced in chapter 1, section 14.

2007 version, 23.6.9 – Presentation Guidelines: The requirement for effective means of communication is now referenced in chapter 1, section 10.

2007 version, 23.6.10 – Presentation Guidelines: The requirement that instructors and students shall be encouraged to initiate a stop action is now referenced in chapter 1, section 10.

Chapter 24, Unmanned Aerial Vehicles:

Introduction in left margin (first page of chapter 24): The proposed revision now requires all presenters and instructors to familiarize themselves with the content of chapter 1 prior to reviewing any topic specific guidelines in any other chapter. This was done because there was a great deal of repetition throughout the document that has now been correlated into the content of chapter 1. The SME group learned that many instructors would only read the chapter applicable to their topic in the previous version and would not see important information overviewed in chapter 1 of the previous document.

This is an entirely new chapter within this document. SMEs determined that this is a new technology that is rapidly expanding within private industry and is being very effectively adapted to law enforcement purposes as well. SMEs learned from the field that many agencies already have units dedicated solely to unmanned aerial vehicle duties and many other agencies are researching how to begin employing such tools. Most agencies that have these units are conducting ongoing training as well as entry level training and for this reason, SMEs felt it necessary to include this as a chapter within this document. SMEs felt it important to define the topic, provide some basic safety guidelines, emphasize instructor qualifications unique to unmanned aerial vehicles (i.e. FAA certification), outline a pre-flight safety briefing and ensure all participants understand the importance of a stop command, in this case a land the aircraft command in order to ensure safety for all participants. The SME group identified these topical areas as those most important and for these reasons deemed this proposed revision as necessary.

Appendix Changes:

Appendix A – Glossary:

Destructive Device: The proposed revision removes the definition of “Destructive Device.” The previous version listed this definition for both “Destructive Device” and again for “Diversionary Device.” SMEs proposed a revision to change the title of chapter 7 from “Destructive Devices” to “Diversionary Devices Training” (revision explained within chapter 7 changes). The proposed revision to remove the definition of destructive device here is congruent with this.

Heat Hazard: The proposed revision removes this definition from Appendix A. The previous version had this definition listed in the glossary, but the term is not used within the document. The current version also does not have this term listed within the document and the SMEs felt this revision was necessary because the glossary definition was unnecessary.

Helitac Operations: The proposed revision removes this definition from Appendix A. The previous version had this definition listed in the glossary, but the term is not used within the document. The current version also does not have this term listed within the document and the SMEs felt this revision was necessary because the glossary definition was unnecessary.

PIT: The proposed revision changed this definition in title only from PIT to Pursuit Intervention Technique (PIT). The definition itself was not changed. SMEs felt this revision was necessary in order to refer to the technique by its formal name, rather than simply the acronym.

Training Facility: The proposed revision adds this definition to the glossary. SMEs felt it important to more clearly explain the difference between a training facility and a training site (which remains within the glossary, directly after training facility). By listing both, the definitions and differences were more clearly explained.

Trauma: The proposed revision removes this definition from Appendix A. The previous version had a definition that referred to trauma as it related to injury from an explosive device. SMEs felt this revision was necessary as the explosive device reference is also a proposed revision for deletion.

Appendix B, Suggested Steps for Developing a Safety Policy:

The 2007 version titled this appendix as, “Model Safety Policy.” SMEs and feedback from the field suggested that the most important exemplar to be provided was a roadmap for how to develop a safety policy. SMEs took appendix D from the 2007 version and restructured this only slightly into the Appendix B within this document. Model safety policies are still within the current version, under Appendix E and titled “Sample Safety Policies.”

Appendix C, Assessing Instructor-to-Student Ratios:

The 2007 version titled this appendix as, “Emergency Notification Card.” The 2007 version had a sample form that showed boxes to be filled in, much like a police report, that could be used as an emergency notification card. SMEs and feedback from the field

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found that this form was deemed as unnecessary. Every police officer knows how to ask for information on how to contact someone, therefore each presenter and instructor can create their own form, according to their own department policy for what information to gather.

The current version Appendix C, "Assessing Instructor-to-Student Ratios" provides additional information and examples of how best to determine an appropriate instructor-to-student ratio. SMEs and feedback from the field was that one of the primary means for mitigating the risk of injury is careful supervision of students involved (this sentence paraphrases the first line of this document). In order to more effectively reduce injuries and enhance safety, SMEs felt they could create an example of how best to determine the level of supervision necessary for training and created this document to fill that role.

Appendix D, Facility and Equipment Checklist:

The 2007 version listed this appendix as, "Suggested Steps for Developing a Safety Policy." Suggested Steps for Developing a Safety Policy is now referenced within Appendix B (see Appendix B-above). In order to keep the document chronological, SMEs moved the 2007 version of Appendix E, "Facility and Equipment Checklist" from Appendix E to Appendix D in this version. SMEs also felt it appropriate to update and edit the list since some of the information was outdated.

Appendix E, Sample Safety Policies:

The 2007 version listed this appendix as, "Facility and Equipment Checklist." The information from the 2007 Appendix E was moved to this version's Appendix D (see Appendix D-above). SMEs in collaboration with presenters and instructors felt that inclusion of sample safety policies would give presenters and instructors a starting point for developing their safety policies. SMEs also felt that by drafting sample policies, they could appropriately distribute to the field, a "best practices" type of starting point. SMEs received input from presenters and instructors on what the best safety policies would include and SMEs drafted the included safety policies within this appendix. The exemplars include an arrest and control training course exemplar, a driver training course exemplar and a firearms training course exemplar. These were determined to be three of the most complicated courses for safety policies and thus would make the best exemplars.

The proposed changes in Regulation 1052 will replace all reference to the *POST Guidelines for Student Safety in Certified Courses 2007* with *POST Guidelines for Student Safety in Certified Courses 2020*. This will ensure that presenters of POST-certified courses involving manipulative skills training are referring to the current version of the *POST Guidelines for Student Safety in Certified Courses* when preparing their formal written safety policy.

Business Impact/Small Businesses

The Commission has made an initial determination that this regulatory proposal would have no significant statewide adverse economic impact directly affecting California businesses, including the ability of California businesses to compete with businesses in other states. The proposal does not affect small businesses, as defined by Government Code section 11342.610, because the Commission sets selection and training standards for law enforcement, which are

government entities, and does not have an impact on California businesses, including small businesses.

Cost Impacts on Representative Private Persons or Businesses

The Commission on Peace Officer Standards and Training is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with this proposed action.

Assessment

The adoption of the proposed regulation amendments will neither create nor eliminate jobs in the State of California and will not result in the elimination of existing businesses or create or expand businesses in the State of California.

Consideration of Alternatives

The Commission determined that no reasonable alternative considered by the Commission or that has otherwise been identified and brought to the attention of the Commission would be more effective in carrying out the purpose for which the action is proposed, would be as effective, and less burdensome to affected private persons than the proposed action, or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provisions of the law.

Benefits Anticipated

The specific benefits anticipated by the proposed amendment to the regulations will be clarity to regulation to ensure that presenters of POST-certified courses involving manipulative skills training are referring to the current version of the *POST Guidelines for Student Safety in Certified Courses* when preparing their formal written safety policy.

Economic Impact Analysis

The Commission on Peace Officer Standards and Training (POST) sets law enforcement selection and training standards for its member law enforcement agencies. Participation in POST programs, and adherence to POST regulations, is voluntary and limited to law enforcement agencies that are governmental entities. The proposed regulatory revisions pertain exclusively to safety policies for law enforcement manipulative skills training, and, accordingly, will neither create nor eliminate jobs in the State of California nor result in the elimination of existing businesses or create or expand businesses in the State of California.

The proposed amendments of the regulations will increase the effectiveness of law enforcement standards for peace officers in preserving peace, protection of public health and safety, and welfare of California. There would be no impact that would affect worker safety of the state's environment.

The proposed amendments will have no impact on worker safety or the State's environment.