

Memorandum

To : All Commissioners

Date :

From : **Commission on Peace Officer Standards and Training**

Subject: COMMISSION MEETING, February 4, 1966
Arcadia, California

PROPOSED AGENDA

1. Call to order 9:30 a.m.
2. Approval of Minutes - November, 12, 1967
West Los Angeles
3. Approval of Expense Claims
4. Certification of Courses
 - a. Supervisory Courses
 - b. Pre-Service Courses
5. Withdrawal of Basic Course Certification
6. Certificate Program Progress Report
 - a. Proposed Policies on Certificates
 - b. Proposal for College Semester Unit Allowance
7. Operations Progress Report
8. Certified Courses
9. Field Inspections
10. Financial Report Summary
11. Miscellaneous Reports
 - a. Summary of Executive Officer's Testimony to the Criminal Procedures Committee, California Assembly
 - b. Law Enforcement Assistance Act Project

COMMISSION MEETING - February 4, 1966

11. Miscellaneous Reports (cont'd)
 - c. Out-of-State Trips by the Executive Officer
 - d. Presentation by the California State Juvenile Officers Association
 - e. Report by Dr. Keeney on his Trip to South America
12. Date and Location of Next Commission Meeting
13. Adjournment

GEORGE H. PUDDY

Executive Officer

State of California
Department of Justice

COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING

MINUTES
February 4, 1966

Arcadia, California

The meeting was called to order at 9:30 a.m. by Chairman Seares. A quorum was present:

ROBERT S. SEARES
ROBERT T. ANDERSEN
LOHN R. FICKLIN
DAN KELSAY
WILLIAM McCANN
MARTIN C. McDONNELL
HOWARD W. CAMPEN
THOMAS REDDIN
JOHN P. KENNEY, Representing the Attorney General

Also present:

GEORGE H. PUDDY, Executive Officer
JACK McARTHUR, Field Representative
KENNETH W. SHERRILL, Field Representative
C. A. PANTALEONI, Coordinator Police Science
Rio Hondo College
LIEUTENANT WILLIAM MEECHAM, Training Officer
Whittier Police Department
LIEUTENANT CHARLES GROSS, Juvenile Division
Los Angeles Police Department
SERGEANT ROBERT BAUMGARTNER
Orange County Sheriff's Department

Absent:

ALLEN B. COTTAR

APPROVAL OF MINUTES

MOTION by Commissioner McDonnell, seconded by Commissioner Kelsay, carried unanimously, that the Minutes of the November 12, 1965 meeting at West Los Angeles be approved as mailed to all Commissioners.

APPROVAL OF EXPENSE CLAIMS

MOTION by Commissioner Ficklin, seconded by Commissioner Campen, carried unanimously, that the following expense claims of Gene S. Muehleisen incurred during his tenure as Executive Officer while on his trip to Europe be approved:

EXPENSE CLAIMS

Gene S. Muehleisen

October - November 1965 European Trip

October 22 - 31	Washington, D. C. New York Paris Wiesbaden	\$413.80
November 1 - 9	Wiesbaden Berlin London Sacramento	517.25 <u>\$931.05</u>
Air Travel Total	\$575.00	
Living Cost Total	356.05	
November 12 - 13	Los Angeles	67.75
Air Travel Total	\$ 41.70	
Living Cost Total	26.05	
		<u>\$998.80</u>

EXPENSE CLAIMS

George H. Puddy

November 12 - 29	Fairfield Los Angeles (3 trips)	\$196.60
December 2 - 23	Pomona Martinez Redwood City Paradise Los Angeles	210.25
January 12 - 22	Vallejo Napa Los Angeles Anaheim Oceanside San Diego	84.50 <u>\$491.35</u>

Travel Costs Total	\$295.50
Living Costs Total	<u>195.85</u>
	\$491.35

MOTION by Commissioner McDonnell, seconded by Commissioner Andersen, carried unanimously, that the above expense claims of Executive Officer Puddy be approved.

CERTIFICATION OF COURSES

Supervisory Courses

Kern County Sheriff's Academy

Pre-Service Courses:

Grossmont College, El Cajon

Los Angeles City College, Los Angeles
(Retroactive to September 1, 1965. Previous certification in September and November meetings inadvertently omitted).

MiraCosta College, Oceanside

San Joaquin-Delta College, Stockton

Vallejo College, Vallejo

MOTION by Commissioner Ficklin, seconded by Dr. Kenney, unanimously carried, that the above supervisory and pre-service courses be certified.

Mr. Ficklin requested to know the reason for the retroactive certification of Los Angeles City College. It was explained by the Executive Officer that the inspection for certification had been completed by Mr. Muehleisen in August but through an oversight on the part of the staff it was not included in the request for certification at meetings of the Commission during the Fall of 1965.

WITHDRAWAL OF BASIC COURSE CERTIFICATION:

It was explained by the Executive Officer that Oceanside-Carlsbad College was certified to present the basic course in December 1961. Soon after certification the incumbent Chief of Police at Oceanside retired and was replaced by the Assistant Chief. The new chief elected to send his newly employed officers to the San Diego Academy rather than subject them to an extended, part-time course offered at the Oceanside-Carlsbad College.

Since few classes were actually presented to fulfill the requirements of the basic course at Oceanside-Carlsbad College, it can be stated that the basic course was not presented at the school after its certification. The college has moved to a new campus and changed its name to MiraCosta. The college has adopted the standardized Police Science Pre-Service Curriculum and desires that its basic course certification be converted to a pre-service certification.

Shasta College was originally certified as Northeastern California Peace Officer Training School in 1961. Shortly after certification an attempt was made to present a four-week basic course, but enrollment numbered fewer than fifteen students. Because of financial difficulties at the time and inadequate student enrollments, the college elected to cancel the course offering less than a week from the date of its beginning. Approximately one year later a second effort was made to organize a class on a half-time, four hour daily basis to serve the needs of law enforcement agencies within the County of Shasta and nearby Tehama County. Again, because of insufficient participation the college did not present the basic course. The college's pre-service course was certified in September 1964. It was explained to the coordinator of the college that the Commission would consider an application for recertification of the course.

MOTION by Dr. Kenney, seconded by Commissioner Campen, that the basic course certification of Shasta College and Oceanside-Carlsbad College be withdrawn, unanimously carried.

CERTIFICATE PROGRAM PROGRESS REPORT

A progress report on the number of certificates issued by the Commission was given by the Executive Officer. As of February 4th, 7,100 Basic Certificates had been issued. Approximately 100 Intermediate Certificates and 275 Advanced Certificates had been issued. It was pointed out by the Executive Officer that the demand for certificates has been progressing steadily, and it appears that the largest number of applications for Advanced Certificates were made by officers who qualified under Paragraph VIII C of the Certificate Specifications. It was pointed out that only a few applications for the higher certificates had been received from the larger departments. It was anticipated that the totals shown above would increase substantially when applications for certificates were received from the larger agencies.

Proposed Policies on Certificates

The Executive Officer introduced a proposed policy on the Specification

entitled "Basic, Intermediate, and Advanced Certificates." The purpose would be to permit the Commission staff to pass judgment on the quality of some law enforcement experience where an applicant lacks a sufficient number of years of experience in the categories designated by the Commission in September at the time the original policy on law enforcement experience was adopted. Several specific cases were stated where substitute experience in law enforcement was needed to meet the requirements of years of experience in city police departments, sheriff's departments, or the California Highway Patrol.

After a thorough discussion of the proposal, the Commission concluded that no changes in specifications or policies relating to certificates will be considered until after July 1, 1966. At that time the proposal may be re-examined by the Commission.

MOTION by Commissioner Ficklin, seconded by Commissioner Andersen, carried unanimously, that further discussion of the proposal be put off until after July 1, 1966.

It was pointed out by the Chairman and the other commissioners that a certificate applicant was now free to appeal a decision made by the staff directly to the Commission and that individuals may be apprised of this privilege as the need arises.

Proposal for College Semester Unit Allowance

The staff submitted a proposal to clarify paragraph VI-B of the Certificate Specification. The discussion that followed restated the Commission's rule that at least 15 semester units must be completed in a recognized college to qualify for an intermediate or advanced certificate. Any unit credit given for completion of a basic recruit course would not be counted under paragraphs VII-A and B and VIII-A and B of the Certificate Specifications. No action on the proposal was considered necessary to re-emphasize the Commission's previous position on this subject.

OPERATIONS PROGRESS REPORT

The Executive Officer summarized the status of the P. O. S. T. Program at the close of the operational year 1965. The following data was submitted showing the progress of the Program:

	<u>1965</u>	<u>1964</u>
	<u>Total</u>	<u>Change</u>
JURISDICTIONS ADHERING	372	+ 13 (+4%)
Population 18, 300, 000		
JURISDICTIONS NOT ADHERING	82	- 8 (-10%)
Population 473, 000		

	<u>1965</u> <u>Total</u>	<u>1964</u> <u>Change</u>
CERTIFIED COURSES:		
Basic	46	+ 3 (+7%)
Supervisory	30	+ 7 (+31%)
Pre-Service	<u>37</u>	+10 (+37%)
Total Courses Certified:	113	

Summary

Total Colleges Presenting
 one or more Courses: 40

Total Jurisdictional Schools Presenting
 one or more courses (Includes
 College Affiliated Jurisdictional
 Schools): 30

Total separate institutions presenting
 one or more certified courses: 70

	<u>1965</u> <u>Total</u>	<u>1964</u> <u>Change</u>
NUMBER BASIC TRAINEES	2170	- 7
NUMBER SUPERVISORY TRAINEES	<u>474</u>	<u>+55 (+ 12%)</u>
TOTAL TRAINEES	2644	+48 (+2%)

	<u>1965</u> <u>Total</u>	<u>1964</u> <u>Change</u>
FIELD INSPECTIONS:		
Compliance Inspections	143	- 71 (-33%)
Jurisdictional Calls	46	+ 5 (+10%)

FINANCIAL REPORT SUMMARY

	<u>1965</u> <u>Total</u>	<u>1964</u> <u>Change</u>
RESOURCES:		
Total Revenue 1965	\$895, 550	(+8%)
Balance - P. O. T. F. - Jan. 1, 1965	<u>73, 777</u>	
Total Resources 1965:	\$969, 327	
EXPENDITURES:		
Reimbursements 1965	\$832, 372	(+5%)
Administrative Expense	<u>81, 868</u>	
Total Expenditures 1965:	\$914, 240	
BALANCE:		
Resources:	\$969, 327	
Expenditures:	<u>\$914, 240</u>	
P. O. T. F. BALANCE - Jan. 1, 1966:	\$ 55, 087	

P. O. T. F. BALANCE - Jan. 1, 1965:	\$ 73, 775	
OPERATIONAL DEFICIT 1965:	18, 688	(-47%)
OPERATIONAL DEFICIT 1964:	40, 000	

It was pointed out that adequate funds were available to insure full payment of the 1965 allocation. If, however, the hiring of new local law enforcement personnel greatly exceeds the 1965 rate, and revenues do not increase at a greater rate during 1966, proportionate reduction in the allocation may be necessary at the end of 1966.

The Executive Officer was instructed to take all available appropriate steps to assure that responsible state and local officials are complying with the law in assessing and collecting the funds due the Peace Officer Training Fund.

MISCELLANEOUS REPORTS

Summary of Executive Officer's Testimony to the Criminal Procedures
Committee, California Assembly

The Executive Officer reported on his testimony at an interim committee hearing in Los Angeles on November 18, 1965 on a suggested program of of-state-sponsored subsistence pay for needy students pursuing an approved program of peace officer vocational training.

The chief aim of the program was to encourage members of ethnic and racial groups to seek careers as law enforcement officers. A summary of testimony was as follows:

1. Subsistence pay to needy students would be welcome by colleges and probably would increase enrollments.
2. The need for qualified applicants for available peace officer positions was too great to confine payments to ethnic and racial groups only. Any needy student should qualify.
3. All social, ethnic and racial groups should encourage its members to seek careers in law enforcement.
4. Properly selected and trained officers can function in any area or environment and "selective assignments" or employment because of ethnic or racial origin of officers is considered by most California police administrators as wasteful of manpower and is objected to most by officers of ethnic or racial groups.

After the hearings, the Chairman recommended against adopting subsistence pay program at the state level because:

1. Federal programs may already exist to provide aid.
2. Very few additional ethnic or racial group applicants would result.
3. Those ethnic or racial group members obtaining a two year college degree have many job opportunities and would likely choose careers other than law enforcement.

The report recommended that concerned state agencies explore the possibility of obtaining Manpower Development Training Act funds to assist needy junior college students in their pursuit of a pre-service police science degree program.

To this end, conversations and communications have been had with Mr.

Little, Assistant Director, Manpower, State Department of Employment, to determine if the Federal Regional Office of Employment Security will approve a program wherein MPTA funds can be made available to needy pre-service police science college students to enable them to complete their degree programs.

On February 8, 1966 a reply was received by the Commission from Mr. Little with a copy of a letter from Gerald R. Parrish, Regional Director, United States Employment Service. In essence, the proposal was rejected on the grounds that Manpower Development Training funds are designed to assist the unemployed and are not available for "professional training" which meet academic prerequisites for employment. MPDA funds are to be concentrated in the area of assistance to the "hard core disadvantaged group."

A report is being prepared to Chairman Pierce Young of the Criminal Procedures Committee advising him of the status of the Commission's efforts to seek funds for pre-service law enforcement training.

No action was considered necessary by the Commission on this issue at this time.

Law Enforcement Assistance Act Project

The Commission was advised that the Federal Law Enforcement Assistance Agency (FLEAA) has been inviting official state and local agencies to submit proposals for projects designed to solve problems of, or improve the performance of local law enforcement agencies. It was proposed that an appropriate project for the Commission to submit to the LEAA was a plan to develop an adequate recruitment of law enforcement personnel program in California.

The essence of the proposed project would be to have the LEAA finance a program wherein highly qualified recruitment teams would undertake to canvass the 90 to 100 colleges and universities in the State with the view of attracting qualified young people into law enforcement careers. The teams would be supplied with specific information on where the jobs exist and the requirements for qualifying for these jobs. An additional factor mentioned was the work previously done by the California Peace Officers Association in the area of developing a program designed to educate the public of the nature, purpose and scope of the work of the law enforcement officer. This plan is available to supplement and enlarge the proposed project for the recruitment of law enforcement personnel.

It is estimated that at least 80 hours of staff time will be necessary to prepare the proposal for the project to be sent to the Federal Agency. The proposal would suggest an appropriate college or university who would furnish the administration for the California project. Likewise, the proposal will estimate the cost of developing and implementing the project within the State. It was not proposed that the Commission undertake to furnish administration for the project.

MOTION by Commissioner Ficklin, seconded by Commissioner Andersen, that the executive officer and staff prepare a proposal for a model recruitment program to be submitted to the FLEAA carried. Commissioner McCann voted against the proposal.

Out-of-State Trips by the Executive Officer

The Executive Officer has received an invitation to attend a conference of police educators sponsored by the IACP to be held during the early part of April in East Lansing, Michigan. The expenses for the trip will be borne by the IACP and will consume approximately four days from April 5 to April 8. A second invitation was received from the National Crime Commission to serve on an advisory committee set up to help develop a national program for the selection and training of police personnel. This out-of-state trip would consume four days from February 14 - February 17, and the entire expense of the trip would be borne by the National Crime Commission.

MOTION by Commissioner Kelsay, seconded by Commissioner Andersen, that the Executive Officer be authorized to attend the meeting in Washington and East Lansing, Michigan, carried unanimously.

Presentation by the California State Juvenile Officers Association

Lieutenant Charles Gross of the Los Angeles Police Department, representing the California State Juvenile Officers Association, presented a statement on behalf of the Association advocating increasing the present six hour minimum requirement in Juvenile Procedures to a minimum of eight hours and that recommendations be made to local academies that priority be given to increasing the total time devoted to Juvenile Procedures to twelve hours wherever possible. Sergeant Robert Baumgartner of the Orange County Sheriff's Department elaborated on Lieutenant Gross' comments.

MOTION by Dr. Kenney, seconded by Commissioner Ficklin, carried unanimously, that the staff summarize the Juvenile Officers Association's proposal in written form and make copies available with other appropriate material to Commissioners with recommendations prior to the next Commission meeting.

Report by Dr. Kenney on his Trip to South America

Dr. Kenney gave an informative report on his recent visit to several South American countries. He described the training programs and the administration of the national police agencies of the several countries visited.

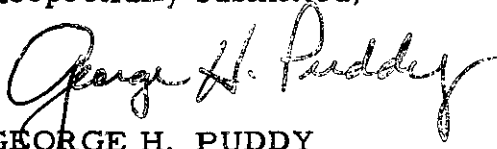
DATE AND LOCATION OF NEXT COMMISSION MEETING

MOTION by Commissioner Ficklin, seconded by Dr. Kenney, carried unanimously, that the next meeting be held in the third week of May in the City of Sacramento. The exact date and place of the meeting will be announced by the Chairman.

ADJOURNMENT

The meeting adjourned at 11:45 a. m.

Respectfully submitted,



GEORGE H. PUDDY
Executive Officer