

POLICE TRAINING PROGRAM (PTP)
POLICE TRAINING OFFICER (PTO) CRITIQUE FORM

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Date: _____

Trainee	Badge/ID	This Critique is for PTO	Badge/ID
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This critique is CONFIDENTIAL and will only be reviewed by PTP administrative personnel.

In an effort to ensure that each Police Training Officer (PTO) maintains a high level of skill, performance, and interest, this critique form is to be completed by the trainee. The purpose of the form is to provide objective feedback to the PTOs so they can use the information to enhance their teaching/training skills.

It is imperative that these questions be answered honestly and directly. The PTOs will benefit by knowing the impression they have made on you, their trainee.

Your responses in each category are important. Please take time to provide details in the narrative portions about why you rated the PTO as you did. The more information that you provide, the better the picture we will have of each PTO's level of skill and their continued suitability for the position.

The general content of the feedback (not your identity) will be relayed to the PTOs to assist with improving training methods.

1. The Police Training Program's emphasis is on both training and evaluation. Assign percentages to the amount of effort your PTO exerted in each area. (The total will equal 100%.)

Examples: Training = 50% / Evaluation = 50%, Training = 70% / Evaluation = 30%, etc.

Training: _____% Evaluation: _____%

2. Indicate how you perceived your PTO related to you.

a) I was just one of a number of recruits:

Always Often When appropriate Seldom Never

b) I was recognized as an individual:

Always Often When appropriate Seldom Never

3. What type of role model was the PTO for you?

Poor Fair Good Very Good Excellent

APPENDIX M cont

PTO CRITIQUE FORM – SAMPLE FORM

PTP: POLICE TRAINING OFFICER CRITIQUE FORM

4. The PTO was attentive to my needs, problems, or concerns.

- Never Seldom When Appropriate Often Always

5. Rate the PTO’s knowledge of the training material covered.

- Poor Fair Good Very Good Excellent

6. a) How would you describe the PTO’s skill as a trainer?

- Poor Fair Good Very Good Excellent

b) How would you describe the training methods (handouts, visual aids, scenarios, role-play, etc.)?

- Poor Fair Good Very Good Excellent

7. Rate the PTO’s ability to communicate with you.

- Poor Fair Good Very Good Excellent

8. Rate the PTO’s honesty, fairness, and objectivity in rating you.

- Poor Fair Good Very Good Excellent

9. Describe the PTO’s method(s) of critiquing your performance, whether verbally or in writing.

- Too Negative/Critical Somewhat helpful Helpful Very Helpful/Positive

10. Did the PTO work with you on areas he/she identified as deficient or where improvement was needed?

- Never Seldom Occasionally Often Always

11. Identify the area(s) you consider to be the PTO’s greatest strengths.

Examples: Training skills, officer safety tactics, knowledge of codes and laws, report writing, etc.

12. Identify the area(s) which you feel the PTO needs to improve.

APPENDIX M cont
PTO Critique Form – SAMPLE FORM

PTP: Police Training Officer Critique Form

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- 13. Were there any conflicts with the PTO’s training and your academy training? Yes No
If yes, please explain:

- 14. Did you experience any discrepancies between PTOs? Yes No
If yes, please explain:

- 15. Please use this space to provide any additional comments or suggestions.

Trainee Signature ►	Date
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