

## TEXT OF PROPOSED REGULATORY ACTION

Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1052, 1053, 1055, 1056, 1071, 1080, 1081, 1083, and Commission Procedure D-12

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### 1001. Definitions.

“Academy Coordinator” is an individual responsible for the coordination of instruction and the management of basic courses.

“Academy Director” is an individual responsible for the management of an academy which requires instructional planning, organization of training resources, selection and motivation of training personnel, and control and discipline of the training environment.

“Acceptable College Education” is:

(1) Courses or degrees provided by a community college, college, or university which have been accepted by a community college, college or university accredited by a recognized national or regional accrediting body.

(2) Courses or degrees provided by a community college, college, or university accredited by a recognized national or regional accrediting body.

**[Acceptable College Education - Middle Management Position...remains unchanged \*\*\*]**

“Modular Format Coordinator” is an individual responsible for the management and presentation of Regular Basic Course – Modular Format courses.

**[Non-sworn Personnel Performing Police Tasks - Records Supervisor...remains unchanged \*\*\*]**

“Recruit Training Officer” is a supervisory position of trainees attending a Regular Basic Course – Standard Format, Regular Basic Course – Modular Format or the Specialized Investigators’ Basic Course.

**[Regular Officer- Resident Trainee...remains unchanged \*\*\*]**

“Scenario Evaluator” is an individual responsible for the observation, safety, and evaluation of basic course trainees during scenario testing.

“Scenario Manager” is an individual responsible for the management of scenario demonstrations or testing events which require organization of training resources, selection, and supervision of evaluators and role players, control and security of POST testing materials and safety of scenario testing participants.

**[Specialized Law Enforcement Department...Web-Based Training (WBT) ...remains unchanged \*\*\*]**

Note: Authority cited: Sections 13506 and 13510.3, Penal Code. Reference: Sections 13503, 13507, 13510, 13510.1, 13510.3, 13510.5 and 13523, Penal Code.

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#### 1004. Field Training Program

[(a) – (d) Field Training Officer...remains unchanged \*\*\*]

~~(e) **Field Training Compliance Extension Request:** The Commission, or its Executive Director, in response to a written request on POST form 2-229 (Rev. 04/02) may extend compliance with the field training program requirements for a department and/or its officers for up to one year. The requesting department must supply a written justification for an extension, and an action plan as to how and when the department will comply with the field training regulations. An additional one-year extension may be granted through the same process. A department will be considered out of compliance after the deadline of the second extension.~~

Note: Authority cited: Sections 13503, 13506, 13510 and 13510.5, Penal Code. Reference: Sections 13503, 13506, 13510 and 13510.5, Penal Code.

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#### 1005. Minimum Standards for Training. (Reference Regulation 1007 and Commission Procedure H for *reserve peace officer training standards*.)

[(a) – (c) Management Course...remains unchanged \*\*\*]

**(d) Continuing Professional Training (CPT) (Required).** CPT is required for certain peace officer and dispatcher personnel who are employed by POST participating departments. The purpose of CPT is to maintain, update, expand, and/or enhance an individual's knowledge and/or skills. CPT is training that exceeds the training required to meet or requalify in entry-level minimum standards. Qualifying and non-qualifying courses are described in subsection (d) (4) below.

**(1) Requirement:** Every peace officer (other than a Level III Reserve Peace Officer), every Public Safety Dispatcher, and every Public Safety Dispatch Supervisor shall satisfactorily complete the CPT requirement of 24 or more hours of POST-qualifying training during every two-year CPT cycle, based on the statewide CPT Anniversary Date as specified in subsection (d)(2) below.

Effective January 1, 2009, certain peace officers in specific duty assignments must satisfy a portion of the CPT requirement by completing Perishable Skills and Communications training as specified in (d)(~~5~~) below.

**(2) Determination of Two-Year Cycle:** The beginning date for the two-year CPT cycle for all POST participating agencies will be January 1, 2009.

**(A) CPT Cycle Start:** Effective January 1, 2009, the CPT Anniversary Date is used to start a peace officer's or dispatcher's CPT training cycle. The actual CPT cycle will start only **after** the employing department is an authorized participant in the POST Program.

**(1) One Time Transition Period.** For purposes of implementing the CPT Anniversary Date, a transition period, with no CPT requirement, is granted to all personnel appointed to any California peace officer or dispatcher

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position identified in (d)(1).

**(2) First-Time Appointments:** A grace period with no CPT requirement, is Granted when an individual is appointed for the first time to one of the above (d)(1) positions. This grace period is the time period between the individual's appointment date and the first occurrence of the CPT Anniversary Date. It is granted to allow completion of entry-level requirements that do not count towards CPT.

**(3) Reappointments/Lateral Transfers:** A grace period, with no CPT requirement, is granted for an individual rehired into one of the above (d)(1) positions with the same department or who transfers to a different department. This grace period is the time between the date **reappointed** and the next cycle CPT Anniversary Date.

**(4) Reappointments:** A grace period, with no CPT requirement, is granted for An individual rehired into one of the above (d)(1) positions with the same department. This grace period is the time between the date **reappointed** and the next cycle CPT Anniversary Date.

**(B) Status Changes:** As the CPT Anniversary Date is a statewide permanently Assigned date, it does not change with status changes within a peace officer or dispatcher classification series (e.g., promotion, lateral transfer, probation, military leave, or administrative leave, etc.)

**(C) Dual Employment:** In some situations, an individual may have dual employment as a peace officer/peace officer, a dispatcher/dispatcher, or as a peace officer **and** a dispatcher.

**1. Within the same classification:** The same requirement applies to a Dispatcher working for two departments simultaneously. The individual holding two positions in the same classification (i.e., dispatcher/dispatcher classification) shall be held to the statewide CPT cycle.

**2. Within two different classifications:** The same requirement applies to an individual employed as a peace officer and a dispatcher whether within the same or different departments. (e.g., a peace officer who is also a dispatcher). In such cases, the CPT remains separate for the peace officer job and the dispatcher job. The CPT training must be job-related to qualify. See the examples in (C)(3) below.

**3. Dual CPT Credit:** POST-certified training courses attended by an individual In dual employment, such as a peace officer and dispatcher, may count for CPT credit for both positions/classifications **if** the training course is job related for both a peace officer and a dispatcher. For example, a Tactical Shotgun course **would not** qualify as CPT for dispatchers. A Missing Persons course is job-related for both dispatcher and peace officer classifications and **would** qualify for dual CPT credit.

**(D) CPT Training in Excess of 24 Hours:** POST-qualifying CPT training in

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excess of 24 hours during a two-year cycle shall not be credited toward any future or prior CPT cycles.

- (4) **Qualifying and Non-Qualifying Training.** The above CPT requirement is met by satisfactory completion of one or more POST-certified courses totaling a minimum of 24 hours, as referenced below.

- (A) While recommended topics for CPT are listed in PAM section D-2, POST-certified training courses may be used for CPT credit, with the exception of the following POST-certified courses **that** do not qualify for CPT:

Regular Basic Course – Standard Format  
Regular Basic Course – Modular Format (all components)  
Field Training Program  
Investigation and Trial Preparation Course  
Specialized Investigators’ Basic Course  
PC 832, Arrest and Firearms Course  
Coroners’ Death Investigation Course  
Campus Law Enforcement Course  
Aviation Security Course  
~~Reserve Level III Module~~  
~~Reserve Level II Module~~  
~~Reserve Level I Module~~  
Public Safety Dispatcher’s Basic Course  
POST Requalification Course  
POST Workshops (those designed to provide input or advice to POST)  
Field Management Training  
Team Building Workshops

- (B) The CPT requirement may be satisfied by an alternative method of compliance as determined by the Commission, i.e., Commission selected non-POST certified courses. Reference Regulation 1060 and PAM section D-2-3.

[(5) – (h) Records Supervisor Training...remains unchanged \*\*\*]

Note: Authority cited: Sections 832.1, 832.3, 832.6, 13503, 13506, 13510, 13510.3, 13510.5 and 13519.8, Penal Code. Reference: Sections 830.33, 832, 832.1, 832.3, 832.3(f) and (h), 832.6, 13506, 13510, 13510.3, 13510.5, 13511, 13513, 13514, 13516, 13517, 13519.8, 13520 and 13523, Penal Code.

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#### **1006. Extension of Time Limit for Course Completion.**

- (a) The Commission will grant an extension of time for completion of any course required by Sections 1005, 1007, or 1018 of the Regulations upon presentation of satisfactory evidence by a department that a trainee, peace officer, reserve peace officer, or dispatcher is unable to complete the required course within the time limit prescribed because of illness, injury, military service, or special duty assignment required and made in the public interest of the concerned jurisdiction; or upon presentation of evidence by a department that a trainee, peace officer, reserve peace officer, or dispatcher is unable to complete the required course within the time

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prescribed. Time extensions granted under this subsection shall not exceed that which is reasonable, bearing in mind each individual circumstance.

- (b) In the event that a department in the Regular Program does not require an individual to complete the applicable training by the end of the extension period, such department shall not be eligible for the reimbursement of any expenses which are incurred as a result of the training when it finally occurs; in the event that an agency in the Specialized Program does not require an individual to complete the applicable training by the end of the extension period, such agency shall not be eligible for participation in the Specialized Law Enforcement Certification Program.

Note: Authority cited: Section 13506, Penal Code. Reference: Sections 13510 and 13510.5, Penal Code.

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#### **1007. Reserve Officer Minimum Training Standards and Waiver of Training Requirements for Modules B and/or C.**

- [(a) – (b) Every school police reserve...remains unchanged \*\*\*]
- (c) To be eligible for the award of the Reserve Officer Certificate, a reserve peace officer, shall be currently appointed or deputized as a reserve peace officer as described in Penal Code 830.6(a), meet the selection requirements for Level I reserve peace officer assignment as described in paragraph (a), and have completed the training and general law enforcement experience as described in paragraph (b)(1), PAM, sections H-3-2 or H-3-3(a) or (c) and ~~H-49080(1)~~.
- (d) ~~The Commission may waive completion of Modules B and/or C for an individual who has completed equivalent training. This waiver shall be determined by an evaluation and examination process as specified in PAM, section D-12, Waiver of Training for Reserve Officer Modules B and/or C.~~

Note: Authority cited: Sections 832.3, 832.6, 13503, 13506 and 13510, Penal Code. Reference: Sections 832.2, 832.3, 832.6, 13503, 13506, 13510, 13510.5 and 13512, Penal Code; Section 48412, Education Code; and Section 1031(d), Government Code

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#### **1008. Basic Course Waiver and Requalification Requirement.**

- [(a) – (b) Requalification Requirement ...remains unchanged \*\*\*]
- (c) **Requalification Requirement for the Regular Basic Course – Modular Format, Module III.**
- (1) Three-Year Requalification Requirement: Requalification is required for any individual who seeks appointment or reappointment to a position for which Module III of the Regular Basic Course – Modular Format is required as the minimum training standard [reference Regulation section 1007(a)] when the individual:
- (A) Has previously served in a California Level III reserve peace officer position and has:

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1. Successfully completed a POST-certified Module III\*, but subsequently has a three-year or longer break from the last date of service.

#### OR

- (B) Has NOT previously served in a California Level III reserve peace officer position and has:

1. Successfully completed a POST-certified Module III\*, but subsequently has a three-year-or-longer break from the last date of successful completion of Module III.

\* Prior successful completion of the Two-Part Level III Module or the single component Level III Module meets the requirements of Module III.

- (2) **Requalification Methods:** When requalification is required, as determined above, it must be achieved before an individual may exercise peace officer powers. Upon successful requalification the individual is eligible, for up to three years, to be appointed or reappointed as a California Level III reserve peace officer. The provisions and means for requalification are as follows:

- (A) Repeating and successfully completing Module III or

- (B) Demonstrating continued mastery of Module III training material by passing the POST-Constructed Comprehensive Module III End-of-Course Proficiency Test, the PC 832 Course Arrest Methods Skills Test and the PC 832 Firearms Skills Test. This can be accomplished through the completion of the Module III Requalification Examination Process [for eligibility refer to 1008(c)(3)].

1. **Six-Year Exception:** An individual who successfully completed Module III *on or after July 1, 2008, but who never served* in a California Level III reserve peace officer position, may requalify by successfully completing the Module III Requalification Examination Process one time within six years from the date of completion of Module III. After six years, an individual must successfully complete Module III to requalify, regardless of when the Requalification Examination Process was completed.

- (3) **Eligibility for the Module III Requalification Examination Process:** Only individuals who have previously completed a POST-certified Module III are eligible to participate in the Module III Requalification Examination Process.

- (A) Individuals seeking to be tested shall receive written notification from the presenter regarding eligibility to be tested within 30 days of receipt by the presenter of all documentation required in subsections 1008(c)(4)(A) below.

- (B) Individuals receiving notification that they are ineligible to be tested shall be given an explanation for ineligibility. An individual may submit a new request with the additional documentation, which will be processed according to subsection 1007(c)(4)(A) below. POST shall have final approval or disapproval

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of the eligibility of any individual seeking admission to any part of the testing process. All applicable examination fees will be returned, with the notification, to those individuals who are determined, either by the presenter or by POST, to be ineligible for testing.

#### (4) Module III Requalification Examination Process:

(A) Application: An individual seeking to requalify Module III training through the examination process shall submit a written request to a POST-approved Module III Requalification Examination Presenter that includes:

1. The individual's full name, mailing address, daytime phone number, and POST identification number;
2. A copy of the individual's Module III course completion certificate or other verifiable documentation showing prior successful completion of Module III. This documentation shall include the individual's name, the name of the presenting institution, the number of hours completed, and the ending date of the training;
3. A certified check or money order payable to the presenter (see (c)(4)(B) below for fees);
4. A criminal history clearance from the Department of Justice.\*

\*All requests to test for the firearms component from applicants who are not sponsored by a local or other law enforcement agency, or who are not peace officers employed by a state or local agency, department or district, shall include a criminal history clearance in compliance with PC 13511.5 prior to admission to firearms testing. No firearms testing shall be administered to any applicant prior to receipt of the Department of Justice criminal history clearance form. ~~The criminal history clearance need not be redone where there has been a lapse of less than 180 days since the last clearance.~~

**[(c) (4)(B) Examination Fees – (c) (D) 1. Individuals who fail...remains unchanged\*\*\*]**

#### **(d) Requalification Requirement for the Regular Basic Course – Modular Format, Module II.**

(1) Three-Year Requalification Requirement: Requalification is required for any Individual who seeks appointment or reappointment to a position for which Module II of the Regular Basic Course – Modular Format is required as the minimum training standard [reference Regulation section 1007(a)] when the individual:

(A) Has previously served in a California Level II reserve peace officer position and has:

1. Successfully completed a POST-certified Module III and Module II, but subsequently has a three-year or longer break from the last date of service.

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#### OR

- (B) Has NOT previously served in a California Level II reserve peace officer position and has:
1. Successfully completed a POST-certified Module III and Module II, but subsequently has a three-year-or-longer break from the last date of successful completion of Module II.
- (2) Requalification Methods: When requalification is required, as determined above, it must be achieved before an individual may exercise peace officer powers. Upon successful requalification the individual is eligible, for up to three years, to be appointed or reappointed as a California Level II reserve peace officer. The provisions and means for requalification are as follows:
- (A) Repeating and successfully completing Module II or
- (B) Demonstrating continued mastery of Module II training material by passing the POST-Constructed Comprehensive Module II End-of-Course Proficiency Test, the PC 832 Course Arrest Methods Skills Test and the PC 832 Firearms Skills Test. This can be accomplished through the completion of the Module II Requalification Examination Process [for eligibility refer to 1008(d)(3)].
1. Six-Year Exception: An individual who successfully completed Module II *on or after July 1, 2008, but who never served* in a California Level II reserve peace officer position, may requalify by successfully completing the Module II Requalification Examination Process one time within six years from the date of completion of Module II. After six years, an individual must successfully complete Module II to requalify, regardless of when the Requalification Examination Process was completed.
- (3) Eligibility for the Module II Requalification Examination Process: Only individuals who have previously completed POST-certified Modules III and II are eligible to participate in the Module II Requalification Examination Process.
- (A) Individuals seeking to be tested shall receive written notification from the Presenter regarding eligibility to be tested within 30 days of receipt by the presenter of all documentation required in subsections 1008(d)(4)(A) below.
- (B) Individuals receiving notification that they are ineligible to be tested shall be given an explanation for ineligibility. An individual may submit a new request with the additional documentation, which will be processed according to subsection 1008(d)(4)(A) below. POST shall have final approval or disapproval of the eligibility of any individual seeking admission to any part of the testing process. All applicable examination fees will be returned, with the notification, to those individuals who are determined, either by the presenter or by POST, to be ineligible for testing.
- (4) Module II Requalification Examination Process:

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(A) Application: An individual seeking to requalify Module II training through the examination process shall submit a written request to a POST-approved Module II Requalification Examination Presenter that includes:

1. The individual's full name, mailing address, daytime phone number, and POST identification number;
2. A copy of the individual's Module III and Module II Course completion certificates or other verifiable documentation showing prior successful completion of Module III and Module II. This documentation shall include the individual's name, the name of the presenting institution, the number of hours completed, and the ending date of the training;
3. A certified check or money order payable to the presenter (see (d)(4)(B) below for fees);
4. A criminal history clearance from the Department of Justice.\*

\*All requests to test for the firearms component from applicants who are not sponsored by a local or other law enforcement agency, or who are not peace officers employed by a state or local agency, department or district, shall include a criminal history clearance in compliance with PC 13511.5 prior to admission to firearms testing. No firearms testing shall be administered to any applicant prior to receipt of the Department of Justice criminal history clearance form. ~~The criminal history clearance need not be redone where there has been a lapse of less than 180 days since the last clearance.~~

**[(d)(4)(B)Examination Fees- (e) Requalification Requirement...Remains unchanged\*\*\*]**

Note: Authority cited: Sections 832.3, 13503, 13506 and 13510, Penal Code. Reference: Sections 832.3, 13505, 13506, 13510, 13510.5 and 13511, Penal Code.

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#### **1009. Academy Instructor Certificate Program (AICP)**

(a) **Academy Instructor Certificate Program.** The AICP is designed to promote general instructional excellence in instructors who teach Regular Basic Course curriculum.

(1) There are three AICP components:

- (A) Academy Instructor Certification Course
- (B) POST Academy Instructor Certificate
- (C) Triennial Academy Instructor Certificate re-certification requirement.

(2) Effective March 1, 2008, each Regular Basic Course academy shall participate in the AICP program by following the requirements specified in this regulation. A participating academy shall require certification of all Regular Basic Course instructional staff. A participating academy that employs instructors who fail to become certificated within the

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required time-period is subject to removal from the AICP, and decertification as a basic course presenter pursuant to Regulation 1057.

- (3) Effective January 1, 2011, each Regular Basic Course – Modular Format presenter, that is not an academy, shall participate in the AICP program by following the requirements specified in this regulation. A participating presenter shall require certification of all Regular Basic Course instructional staff. A participating presenter that employs instructors who fail to become certificated within the required time-period is subject to removal from the AICP, and decertification as a basic course presenter pursuant to Regulation 1057.
- (34) Regular Basic Course instructors who are employed by an academy prior to March 1, 2008 shall possess the Academy Instructor Certificate within three years of March 1, 2008. Prior to instructing any component of the Regular Basic Course, any individual who is appointed on or after March 1, 2008 to an Academy, a ~~Level~~ Module I, or a ~~Level~~ Module II, instructor position shall:
- (A) Complete the Academy Instructor Certification Course (AICC), Regulation 1082, or pass the AICC Equivalency Process, Regulation 1009(c)(4), and
  - (B) Possess the Academy Instructor Certificate.
- (5) Regular Basic Course – Modular Format instructors who are employed by an academy prior to March 1, 2008 shall possess the Academy Instructor Certificate within three years of March 1, 2008. Prior to instructing any component of the Regular Basic Course, any individual who is appointed on or after March 1, 2008 to an Academy, a Module I, or a Module II, instructor position shall:
- (A) Complete the Academy Instructor Certification Course (AICC), Regulation 1082, or pass the AICC Equivalency Process, Regulation 1009(c)(4), and
  - (B) Possess the Academy Instructor Certificate.
- (6) Regular Basic Course – Modular Format instructors who are employed by an academy, or other presenter, prior to January 1, 2011 shall possess the Academy Instructor Certificate within three years of January 1, 2011. Prior to instructing any component of the Regular Basic Course, any individual who is appointed on or after January 1, 2011 to a Module III instructor position shall:
- (A) Complete the Academy Instructor Certification Course (AICC), Regulation 1082, or pass the AICC Equivalency Process, Regulation 1009(c)(4), and
  - (B) Possess the Academy Instructor Certificate.
- (47) Regular Basic Course instructors who teach certain specialized subjects must satisfy additional requirements, as specified in Regulation 1070. Regular Basic Course instructors who also perform the duties of Academy Director, Academy Coordinator, or Academy Recruit Training Officer must satisfy additional requirements, as specified in Regulation 1071.

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(b) **Academy Instructor Certification Course.** The Academy Instructor Certification Course is designed to develop Regular Basic Course instructors' training delivery, adult learning techniques, planning, presentation, and facilitation skills. When the subject is taught in the Regular Basic Course, successful completion of this course is a prerequisite to teaching a specialized subject specified in Regulation 1070.

(1) **General Requirements for Academy Instructor Certification Course:**

- (A) The course shall be POST-certified in accordance with the requirements specified in Regulations 1052-1056.
- (B) The instructor must be an experienced instructor development trainer skilled in competencies emphasized in Academy Instructor Certification Course curriculum (Regulation 1082).
- (C) The Academy Instructor Certification Course minimum course content as specified in Regulation 1082 shall be followed. Guidelines for an expanded course outline are provided in the publication *Guidelines and Curriculum for the Academy Instructor Certificate Program*.
- (D) Priority for enrollment shall be accorded to an academy's current Regular Basic Course instructors or Regular Basic Course instructor applicants.
- (E) Student re-evaluations shall be limited to one re-evaluation, to be completed within 180 days.
- (F) An experienced instructor development trainer who is skilled in the competencies emphasized in the Academy Instructor Certification Course curriculum shall complete and sign all competency verifications.

(2) **The Academy Director/designee or Modular Format Coordinator shall:**

- (A) Complete and sign a Competency Verification Checklist, POST form 2-123, for each student enrolled in the Academy Instructor Certification Course.
- (B) Provide remediation for students not successful in completing the Academy Instructor Certification Course.
- (C) Issue the Academy Instructor Certificate awards as specified in subsection 1009(e) below.
- (D) Notify POST of all Academy Instructor Certificate awards within 15 days of issuance.
- (E) Maintain all required documentation as specified in subsections 1009(c), (d), and (e) below for each individual participating in those components. The documents are subject to a POST audit of the AICP upon request.
- (F) Provide one re-evaluation to any candidate who requests a re-evaluation.

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(G) Provide each individual awarded the Academy Instructor Certificate with information on re-certification requirements as specified in subsection 1009(f) below.

(c) **POST Academy Instructor Certificate Requirements.** The Academy Instructor Certificate shall be awarded to individuals who have met the following criteria:

(1) Successful completion of a POST-certified Academy Instructor Certification Course, and

(2) Successful demonstration\* of all competencies listed on the Competency Verification Checklist, POST 2-123, as verified by the Academy Director/designee through one or a combination of the following:

(A) Observation of individual within the Academy Instructor Certification Course classroom via a presentation made to classroom peers, or

(B) Observation of individual within a Regular Basic Course academy class.

*\*Any competencies not demonstrated via the methods described in (2)(A) and (B) above may be demonstrated by oral examination.*

(3) Approval by the Academy Director/designee or Modular Format Coordinator on the Competency Verification Checklist, POST 2-123.

OR

(4) Completion of an equivalency process for an Academy Instructor Certificate, which includes:

(A) Successful completion of a minimum of 24 hours of a general instructor development course(s) as documented by a certificate of course completion or an expanded course outline;

(B) Completion of a self-study program on “adult learning and the Basic Course instructional system” as outlined in the POST-provided tutorial package; and

(C) Successful demonstration\* of competencies listed on the Competency Verification Checklist, POST 2-123, performed by teaching in an Academy Instructor Certification Course, a Regular Basic Course, or to academy staff. The Competency Verification Checklist shall be assessed and approved by an experienced instructor development trainer skilled in competencies emphasized in the Academy Instructor Certification Course curriculum.

*\*Any competencies not demonstrated via the methods described in (4)(C) above may be demonstrated by oral examination.*

(d) **Re-evaluations of Competency.** Any individual who receives an unsatisfactory evaluation on the “Competency Verification Checklist” may be re-evaluated as follows:

(1) The candidate shall submit a written request to the Academy Director or Modular Format Coordinator for a re-evaluation within 10 days of receiving the unsatisfactory evaluation.

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- (2) The Academy Director/designee or Modular Format Coordinator shall provide appropriate remediation.
- (3) The Academy Director/designee or Modular Format Coordinator shall provide one opportunity for re-evaluation.
- (4) The re-evaluation shall be scheduled at a mutually agreeable date, time, and place, but must occur within 180 days of the candidate's date of completion of the Academy Instructor Certification Course or completion of the tutorial package for those following the equivalency process.
- (5) A new Competency Verification Checklist shall be completed in accordance with Regulation 1009(b) (1) (F).

**(e) Academy Issuance of the Academy Instructor Certificate.** Requirements for an academy's issuance of the Academy Instructor Certificate shall be as follows:

- (1) The Academy Director/designee or Modular Format Coordinator shall issue the Academy Instructor Certificate within 30 days to an individual who has satisfied the certificate requirements in Regulation 1009(c) above.

~~(3) Academy Instructor Development Course\* (24 hour minimum)~~

~~\*POST recommends distribution of pre-reading materials to enrolled students.~~

~~(A) Basic Course Instructional System~~

~~(B) Roles and Responsibilities of Law Enforcement Training Instructors~~

~~(C) Adult Learning Concepts~~

~~(D) Lesson Planning~~

~~(E) Presentation Skills~~

~~(F) Facilitation Skills~~

~~(G) Use of Learning Resources and Training Aids~~

~~(H) Evaluation Techniques~~

~~(I) Legal Issues~~

~~(J) Safety Protocols~~

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### Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1052, 1053, 1055, 1056, 1071, 1080, 1081, 1083, and Commission Procedure D-12

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- (2) The Academy Director/designee or Modular Format Coordinator shall provide the following information to POST within 15 days of certificate issuance, via the POST electronic AICP System:
- (A) Date of issuance/award
  - (B) Name of individual
  - (C) Social Security Number
  - (D) Individual's employing academy
  - (E) Individual's subject(s) of instruction in the Regular Basic Course
- (f) **Triennial Re-certification Requirement.** The Academy Instructor Certificate shall be renewed every three years. Individuals seeking re-certification shall provide documentation that supports compliance with the requirements set forth in subsections (1) and (2) below.
- (1) Re-certification shall be granted to an individual who, prior to the three-year renewal date, meets the following requirements as approved by the Academy Director/designee or Modular Format Coordinator:
- (A) Delivery of a minimum of 24 hours of teaching/presentations (which exercise or expand instructor core competencies), and
  - (B) Completion of a minimum of 8 hours of "professional development" training through a course, conference, symposium, self-directed study, or any other training experience approved by the Academy Director/designee. The professional development training shall cover general instructor development or specialized training development which exercises or expands instructor core competencies.
- (2) Documentation shall be provided via the POST electronic AICP System. An individual must provide personal log-in information and either a POST course control number along with hours and subject(s) taught or the locations(s), date(s), subject description(s), and hour(s) for the training, conference, symposium, etc. as described in subsections (f)(1)(A) and (B) above. The Academy Director/designee or Modular Format Coordinator may require additional documentation for evaluation purposes.
- (3) The Academy Director/designee or Modular Format Coordinator, upon approval of a re-certification, shall notify POST within 15 days of the renewal date. The re-certification issuance date shall be on the 3-year anniversary of certificate issuance. Notifications shall be provided via the POST electronic AICP System.
- (g) **POST-Certified Academy Instructor designation.** An individual who possess a valid and unexpired Academy Instructor Certificate shall be recognized as a "POST-Certified Academy Instructor."

Note: Authority cited: Sections 13503, 13506, 13510 and 13510.5, Penal Code. Reference: Sections 13503, 13506, 13510 and 13510.5, Penal Code.

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## 1052. Requirements for Course Certification

## TEXT OF PROPOSED REGULATORY ACTION

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[(a) – (b) Self-paced training...remains unchanged \*\*\*]

(c) **In addition to the ~~factors~~ criteria specified in Regulation 1052(a) or (b)**, each request for certification of a Regular Basic Course presented by an academy [as defined in Commission Procedure D-1-3(a)(~~56~~)], or a Modular Format presenter that is not an academy, shall be evaluated in accordance with the following ~~factors~~ criteria:

(1) Each academy shall designate an academy director whose qualifications, based upon education, experience, and training shall include a demonstrated ability to manage an academy.

(A) Academy management responsibilities shall include:

1. Integrating and sequencing instruction;
2. Managing instructional methods, testing, and remediation;
3. Hiring, assigning, and evaluating performance of the instructor(s), coordinator(s), training officer(s), and staff;
4. Coordinating, budgeting, and controlling academy resources; and
5. Maintaining academy discipline.

(2) Each academy shall designate an academy coordinator whose qualifications, based upon knowledge, experience, and training, shall include a demonstrated ability to coordinate the instruction and management of the Regular Basic Course instructional system.

(A) Regular Basic Course instructional system coordination responsibilities shall include:

1. Developing sequenced instructional schedules;
2. Overseeing and evaluating instructional, technological, testing, and remediation methods;
3. Participating in the hiring process of instructor(s), training officer(s) and staff, and making recommendations for their selection and assignment; and evaluating instructor(s) and training officer(s) performance; and
4. Delivering course curriculum in accordance with the Training and Testing Specifications.

(3) Each Modular Format presenter, that is not an academy, shall designate a coordinator whose qualifications, based upon knowledge, experience, and training, shall include a demonstrated ability to coordinate the instruction and management of the Regular Basic Course instructional system.

(A) Regular Basic Course instructional system coordination responsibilities shall include:

1. Developing sequenced instructional schedules;

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2. Overseeing and evaluating instructional, technological, testing, and remediation methods;
  3. Participating in the hiring process of instructor(s), training officer(s) and staff, and making recommendations for their selection and assignment; and
  4. Evaluating instructor(s) and training officer(s) performance; and
  5. Approving student enrollment based on verification of completion of course prerequisites; and
  6. Delivering course curriculum in accordance with the Training and Testing Specifications.
- (34) Each academy shall be supervised at all times by an academy director or coordinator when instruction is being conducted.
- (5) Each Modular Format course shall be supervised at all times by a coordinator when instruction is being conducted.
- (6) Each Modular Format presenter, that is not an academy, shall comply with the minimum training standards for coordinators as prescribed in Regulation 1071.
- (7) Each academy shall designate recruit training officers whose qualifications, based upon knowledge, experience, and training, shall include a demonstrated ability to supervise trainees attending a Regular Basic Course – Standard Format, Module I or the Specialized Investigator’s Basic Course.
- (A) Recruit training officer responsibilities shall include:
1. Monitoring that instruction meets state legislative mandates and Commission regulations and procedures;
  2. Providing day-to-day first line supervision of trainees;
  3. Supporting, motivating, evaluating and advising trainees;
  4. Performing Operational risk management and enforcing the student safety policy; and
  5. Ensuring compliance with all local, state, and federal laws and administrative procedures associated with the educational and workplace environment.
- (8) Each academy shall designate a scenario manager.
- (A) Scenario Manager responsibilities shall include:
1. Performing role player and evaluator selection, training and scheduling;

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2. Supervising scenario demonstration and testing;
3. Providing scenario briefings, logistics and protocols;
4. Ensuring the security of scenario test events and documents; and
5. Designating the safety officer(s).

(9) Each academy shall designate scenario evaluators

(A) Scenario evaluator's responsibilities shall include:

1. Performing scenario scene management;
2. Ensuring security of scenario test events and documents;
3. Ensuring scene safety; and
4. Evaluating and documenting trainee performance.

(4)10 Each *college* academy shall institute an advisory committee of law enforcement officials to assist in providing logistical support and validation of the training.

(5)11 Each academy shall comply with the minimum training standards for directors, coordinators, ~~and~~ recruit training officers, scenario managers, and scenario evaluators as prescribed in Regulation 1071.

(6)12 Each academy shall comply with the Test-Use and Security Agreement as defined in Commission Procedure D-1-3(a)(10).

(7)13 Each academy shall establish and comply with the Test Administration and Security Policy, as specified in the POST Basic Courses Test Administration and Security Guidelines 2009.

[(d) – (i) The presenter of a...remains unchanged \*\*\*]

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

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### 1053. Course Certification Request and Review Process.

**Course Certification Request.** Any person or organization desiring to have a course certified shall first telephonically contact a POST regional consultant for an evaluation of the factors described in Regulation 1052(a) or (b). If the evaluation is favorable, a complete course certification request shall be submitted to POST via the Electronic Data Interchange (EDI) System..

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[(a) – (c) Course Certification Review...remains unchanged \*\*\*]

**(d) Changes to Course Certification.** After a course is certified by the Commission under the conditions specified in the Course Certification Request, the course shall not be changed or modified, as described below, without POST approval. Course presenters must report any change(s) to the conditions of course certification or to the elements of the course: budget, course content, hours of presentation, instructors, location, number of presentations, hourly schedule, and scheduled times).

(1) Modifications are changes to a Course Presentation Request submitted to POST and approved by POST prior to the course presentation.

~~(2) Modification Exception. An exception to the requirement to submit modifications for POST approval shall be allowed for the courses listed below. After a presenter receives an initial certification for any of the courses listed below, a POST 2-141 (07/05), Expanded Course Outline Exemption, shall be submitted in lieu of the expanded course outline for any POST directed changes to prescribed curriculum specified in the training and testing specifications adopted pursuant to the Administrative Procedure Act. However, an updated, expanded course outline shall still be submitted for all topics not prescribed by POST.~~

- ~~(A) Regular Basic Course~~
- ~~(B) PC832 Arrest and Firearms Course~~
- ~~(C) Reserve Officer Level III Module (Part 2)~~
- ~~(D) Reserve Officer Level II Module~~
- ~~(E) Reserve Officer Level I Module~~
- ~~(F) Specialized Investigators' Basic Course~~
- ~~(G) Requalification Course~~
- ~~(H) Public Safety Dispatchers' Basic Course~~
- ~~(I) Investigation and Trial Preparation Course~~

~~(3) Corrections are changes to a Course Presentation Request submitted to POST and approved by POST after the course presentation.~~

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

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#### 1055. Requirements for Course Presentation.

[(a) – (e) Limitations on...remains unchanged \*\*\*]

**(f) Cheating:** Students who cheat, as defined in Commission Regulation 1001 shall be subject to discipline and possible dismissal in the following entry-level, mandated training courses:

- (1) ~~Arrest & Firearms Course, Regulation 1081(a)~~ All basic training courses, Commission Procedures D-1-1 and D-10
- (2) Aviation Security Course, Regulation 1081(a)
- (3) ~~Reserve Peace Officer training courses, Modules A, B, C, and D, Regulation 1081(a)~~

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- ~~(43) School Peace Officer Campus Law Enforcement Course, Regulation 1081(a)~~
- ~~(5) All basic training courses, Commission Procedure D-1-1~~
- ~~(6) Modular Format Levels III, II, and I, Regulation 1081(a); Basic (Regular) Course (Penal Code § 832.3) and Reserve Peace Office Course (Penal Code § 832.6).~~

(g) **Required Documents to Submit Upon Completion of Presentation:** A completed Course Roster (POST 2-111, Rev. 7/96) shall be prepared and submitted to the Commission after completion of each certified course presentation. The following documents shall accompany each Course Roster:

- (1) **Any Training Reimbursement Requests** (POST 2-273 Rev. 8/93) that are provided to the presenter by trainees, and
- (2) **A written statement from the course coordinator** explaining how ~~successful completion was accomplished when a trainee is reported as completing~~ successfully completed the course, but ~~has~~ missed more than five percent of the certified hours of ~~the Regular all Basic training Courses, Commission Procedures D-1-1 and D-10 (or modules of any of its formats)~~ the Regular all Basic training Courses, Commission Procedures D-1-1 and D-10 or ten percent of the certified hours of any other POST-certified course.

All documents must be submitted to the Commission no later than 10 calendar days following the ending date of the presentation. Subsequent to submission of these documents, the coordinator shall contact the Commission about needed corrections.

(h) **Retention of Certification Documents:** For any POST-certified course, a current copy of the documents required by Regulation 1053(a) and (b) must be kept on file at the presenter's facility for inspection by POST.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

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### 1056. Annual Recertification.

Each certified course is reviewed prior to the beginning of a new fiscal year. Every presenter shall receive a Course Certification Report from POST for each certified course. These reports shall be reviewed and signed by the presenter or presenter's designee and returned to POST to ensure certification for the proceeding fiscal year. A POST review shall include evaluation of the continuing need for the course, currency of curriculum, and adherence to requirements for course certification per Regulation 1052 and course presentation per Regulation 1055. POST-developed multimedia training courses (e.g., telecourses, D-ROM courses, and Web-based courses) are automatically recertified and shall not receive a course certification report. Basic courses, as defined in Commission Procedures D-1, and D-10 may be modified, by the Commission, biannually and are subject to review on that basis.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

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**TEXT OF PROPOSED REGULATORY ACTION**

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**1071. Minimum Training Standards for Regular Basic Course Academy Directors, Coordinators, Scenario Manager and Evaluator, and Recruit Training Officers.**

- (a) **Minimum Training Standards** – Academy Director, ~~or Academy Coordinator, and Recruit Training Officer.~~ An individual appointed after July 1, 2002 or Modular Format Coordinator appointed after January 1, 2011 to one of the staff positions of the any Regular Basic Course format or the Specialized Investigators’ Basic Course – standard format shall complete, within one year from the date of appointment, the minimum training standard specified below:

<i>Staff Position</i>	<i>Training Standard (Content for the following courses is in Regulation 1083)</i>
Academy Director	Academy Director/Coordinator/Course*
Academy Coordinator	Academy Director/Coordinator/Course*
<u>Modular Format Coordinator</u>	<u>Academy Director/Coordinator/Course</u>
<del>Academy Recruit Training Officer</del>	<del>Recruit Training Officer Course</del>

*\*Attendance at the Academy Director/Coordinator Course is not required of the director, if the Academy Director has attended as a coordinator within three years prior to appointment as the Academy Director.*

- (b) **Minimum Training Standards** – Academy Recruit Training Officers appointed after January 1, 2011 shall complete the minimum training standard specified below:

(1) Part-time Recruit Training Officer

- (A) Completion of the Post-developed Recruit Training Officer Orientation Program training Course prior to performing the duties of a Recruit Training Officer.

(2) Full-time\* Recruit Training Officer

- (A) Completion of the POST-developed Recruit Training Officer Orientation Program training course prior to performing the duties of a Recruit Training Officer; and

- (B) Completion of the Recruit Training Officer ~~workshop~~ Course within one year of appointment to the position.

*\* Full-time is defined in Regulation 1001*

- (c) **Minimum Training Standards** – Scenario Manager and Scenario Evaluator

(1) Scenario Manager

- (A) Completion of the Scenario Manager Course prior to managing scenario testing.

(1) Scenario Evaluator

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(A) Completion of the Scenario Evaluator Course prior to evaluating scenario testing.

**(bd) Documentation.** Directors and Modular Format Coordinators shall maintain documentation that demonstrates satisfaction of the minimum training standards as required for the staff positions indicated above in subsections (a), (b) and (c). Documentation shall be a certificate of course completion issued by the training presenter of the required training standard in (a), (b) and (c) above, or a POST training record that confirms completion of the training standard. All documentation that demonstrates satisfaction of the minimum training standards is subject to POST inspection upon request.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

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#### **1080. PC 832 Arrest and Firearms Course Requalification.**

[(a) – (c) Eligibility for PC 832...remains unchanged \*\*\*]

##### **(d) PC 832 Requalification Examination Process:**

**(1) Application:** An individual seeking to requalify PC 832 training through the examination process shall submit a written request to a POST-approved PC 832 Requalification Examination Presenter that includes:

- (A) The individual's full name, mailing address, daytime phone number, and social security/POST identification number;
- (B) A copy of the individual's PC 832 Course completion certificate or other verifiable documentation showing prior successful completion of a PC 832 Course. This documentation shall include the individual's name, the name of the Presenting institution, the number of hours completed, and the ending date of the training;
- (C) A certified check or money order payable to the presenter (see (2) below for fees).
- (D) A criminal history clearance from the Department of Justice.\*

\*All requests to test for the firearms component from applicants who are not sponsored by a local or other law enforcement agency, or who are not peace officers employed by a state or local agency, department or district, shall include a criminal history clearance in compliance with PC 13511.5 prior to admission to firearms testing. No firearms testing shall be administered to any applicant prior to receipt of the Department of Justice criminal history clearance form. ~~The criminal history clearance need not be redone where there has been a lapse of less than 180 days since the last clearance.~~

[(2)Examination Fees – (4)Requalification Examination Retesting...Remains unchanged\*\*\*]

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**1081. Minimum Standards for Legislatively Mandated Courses.**

[(a) Legislatively mandated courses - Reserve Peace Officer ...remains unchanged\*\*\*]

**Rifle Course - Part II** - 16 Hours [Long/Short Barrel, Penal Code section 12020 (b)(1)]\*\*

- (1) Law Update
- (2) Review of Use of Force Issues, Agency Policies and Mission
- (3) Safety Issues
- (4) Nomenclature, Specifications and Capabilities
- (5) Firearm Care, Breakdown, and Cleaning
- (6) Tactical Considerations
- (7) Skill Development and Qualification

\*\*Prerequisite: Completion of the Regular Basic Course – Standard Format, Regular Basic Course – Modular Format, Modules III and II, the Specialized Investigators’ Basic Course, Reserve Training Modules I or II, and III, or Reserve Modules A, B, and C, and D.

[...]

**Shotgun Course – Part I** -16 Hours [Long/Short Barrel, Penal Code section 12020 (b) (1)]\*

- (1) Law Update
- (2) Review of Use of Force Issues, Agency Policies and Mission
- (3) Safety Issues
- (4) Nomenclature, Specifications and Capabilities
- (5) Firearm Care, Breakdown, and Cleaning
- (6) Tactical Considerations
- (7) Skill Development and Qualification

\*This training requirement can be satisfied by completing the Regular Basic Course – Standard Format, Regular Basic Course – Modular Format, Reserve Training Modules I or III and II, the Specialized Investigators’ Basic Course, or Reserve Modules A, B, and C, ~~and D~~ which contained POST-certified shotgun training.

[Stalking Course - (b) Certain legislative mandated...remains unchanged \*\*\*]

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**1083. Minimum Content Requirements for Academy Staff Courses.**

(a) **Minimum course content.** The POST-certified courses listed in this regulation, which is responsive to Regulation 1071, shall meet the minimum content requirements as stated below:

**(1) Academy Director/Coordinator Course**

- (A) Academy Management Guidelines

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- (B) Basic Training Support System
- (C) Budgeting
- (D) Ethics and Professionalism
- (E) Instructional Planning
- (F) Instructional Quality
- (G) Instructional Resources
- (H) Learning Domain Instructional System
- (I) Testing Regulations and Management
- (J) Legal Issues
- (K) Performance Evaluation Techniques
- (L) Safety Protocols

### **(2) Recruit Training Officer Orientation Program**

- (A) Introduction
- (B) Leadership, Ethics and Professionalism
- (C) Roles and Responsibilities
- (D) Recruit Interaction
- (E) Testing
- (F) Evaluation and Documentation
- (G) Final Thoughts

### **(23) Recruit Training Officer Course**

- (A) POST Administration/Organization Overview
- (B) Communication and Instructional Techniques
- (C) Role Modeling
- (D) Counseling Techniques
- (E) Evaluation and Documentation
- (F) Liability and Legal Issues
- (G) Physical Training and Other Special Training Issues
- (H) Leadership, Ethics, and Professionalism

### **(4) Scenario Manager Course**

- (A) Orientation
- (B) Validation of Scenario Manual
- (C) Competencies
- (D) Academy Training Mission
- (E) Scenario Test Development Process
- (F) Review of Evaluation Form
- (G) Scenario Management Issues
- (H) Remediation
- (I) Practice Exercise
- (J) Basic Academy Scheduling Exercise
- (K) Scenario Management Project
- (L) Selection and Training of Evaluators and Role-players
- (M) Safety Considerations
- (N) Scenario Development

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### (5) Scenario Evaluator Course

- (A) Orientation
- (B) Validation of Scenario Manual
- (C) Competencies
- (D) Academy Training Mission
- (E) Review of Evaluation Form
- (F) Remediation
- (G) Practice Exercise
- (H) Safety Considerations

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Sections 13503(e) and 13519.4, Penal Code.

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### **Commission Procedure D-12 Waiver of Training For Reserve Officer Modules B And/Or C**

#### **Purpose**

~~**12-1. Establishes Guidelines:** This Commission procedure establishes the guidelines for determining whether or not an individual's training is sufficient for a waiver of completion of required POST-certified Modules B and/or C training for some levels of reserve officers. The prescribed course of training appropriate to the individual's assignment is determined by the Commission and is specified in Section 1007 of the regulations. A waiver of training for reserve officer Modules B and/or C is authorized by Section 1007(d) of the Regulations.~~

~~A waiver of training of a POST-certified Module B and/or C course shall be determined through an assessment process, including evaluation and examination. The assessment process assists an agency in determining whether or not an individual should be required to attend a POST-certified Module B and/or C reserve training course, and does not propose to determine whether or not the individual should be hired.~~

#### **Evaluation of Prior Training**

~~**12-2. Preliminary Evaluation of Completed Training:** The agency, in case of an employed individual (or when an individual is under consideration for hire), or the individual, shall compare the peace officer training previously completed by the individual with the current minimum Module B and/or C requirements. To request a POST evaluation of training, the training that is comparable shall be documented and photocopies of the documentation shall be submitted with a written request to the Executive Director, Commission on POST. Satisfactory completion of training in each of the required subject areas outlined in PAM, Section H-3 must be documented and verified by supporting documents prior to requesting an evaluation from POST. This documentation must include any course rosters for the comparable training.~~

~~Specifically, the completed non-college training must be supported by a certificate of completion or similar documentation; transcripts are required to verify completed college and university courses.~~

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~~—— Satisfactory training must have been completed in each of the required subjects for an individual to  
—— be eligible to continue to the written examination and skills testing portions of this procedure.~~

#### **Eligibility**

**12-3. Eligibility for Evaluation:** ~~To qualify for a POST evaluation of previously completed law enforcement training, the individual must have successfully completed all current minimum course content and required hours for Reserve Module B and/or Reserve Module C as specified in PAM, Commission Procedure H-5.~~

#### **POST Evaluation Process**

**12-4. POST Evaluation Process:** ~~Upon receipt of a written request for evaluation and all supporting documents, POST will evaluate the individual's prior training to verify equivalent training. Copies of peace officer academy course and reserve officer course outlines must be included to support the evaluation. All training must be verified by a certificate of completion or similar documentation. When college courses are used to supplement training, a copy of the individual's college transcript(s) must be submitted. POST may require additional supporting documentation to complete the initial evaluation.~~

~~The individual, and the agency when appropriate, will be notified of the results of the POST evaluation within 45 days from the date of the receipt of the evaluation request at POST.~~

- ~~(a) When prior training is deemed acceptable, the individual will be eligible to take the appropriate written examination and required skills testing to complete the evaluation and examination process.~~
- ~~(b) When the training is deficient in one or more of the minimum hourly required areas, the individual shall have up to 180 days from the date of notification by POST to provide additional verification of completion of the additional required training. Failure to make up deficiencies within 180 days from the date of notification by POST will result in closure of the application process. After that deadline, the individual shall be required to submit a new request for evaluation and shall be subject to the training standards in effect at the time of submission of the request for evaluation of reserve officer training.~~

#### **Module B and/or C Training Examinations**

**12-5. Examination Scheduling:** ~~The appropriate Module B and/or C Training Written and Skills examinations will be scheduled upon completion of the POST evaluation. The individual, and the agency when appropriate, will be notified of the written examination(s) date, time, and location. This examination(s) will be scheduled within 90 days of notification of eligibility to take the examination(s).~~

**12-6. Completion of the Module B and/or C Training Written and Skills Examination(s):** ~~The waiver process consists of individual written examinations for Module B and/or C and a skills  
—— examination for Module B only.~~

- ~~(a) The written examinations are designed to evaluate an individual's knowledge of the training content in Reserve Training Modules B and/or C and is pass/fail. An individual must pass the written examination for Module B before being admitted to the skills testing examination.~~

## TEXT OF PROPOSED REGULATORY ACTION

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~~The written examinations must be completed within 180 days of notification by POST of successful completion of the waiver evaluation process, if appropriate. POST will notify the individual in writing as to the examination results within 10 working days of the date of testing.~~

- ~~(b) The skills testing examination is designed to evaluate an individual's manipulative skills as acquired in the Module B course of instruction. An individual must demonstrate competency in each skill area (firearms and arrest/control techniques). The skills examination must be completed within 180 days from the date of notification by POST of successful completion of the written examination. POST will notify the individual of the results of the examination in writing within 10 working days of the date of testing. Testing may be done with any certified POST Module B and/or C presenter.~~

#### **Reexamination**

~~**12-7. Reexamination:** A reexamination may be taken no later than 180 days from the date of notification by POST of the results of the original examination. Failure to complete a needed reexamination within the 180 days will result in closure of the evaluation process. After that deadline, the individual shall be required to file a new request for evaluation and shall be subject to the training standards in effect at the time of submission of the request for evaluation.~~

- ~~(a) The written reexamination shall be allowed one time only, and only as an alternative to retraining. An individual who fails the written reexamination must satisfactorily complete the appropriate Reserve Officer Training Module(s).~~

~~A written request for the written reexamination must be submitted to POST. The individual and the agency, when appropriate, will then be notified of the reexamination date, time, and location.~~

- ~~(b) An individual who fails one or more components of the skills testing examination must either pass the reexamination for each of the previously failed components or satisfactorily complete Reserve Officer Training Module B. The skills testing reexamination shall be allowed more than once for each component, and only as an alternative to retraining.~~

~~POST will make arrangements for skills testing reexaminations with the same POST testing center in which the skills examination was originally given.~~

~~An individual who cannot pass any component of the skills reexamination within 180 days from the date of notification by POST of the original examination results must then satisfactorily complete the Reserve Officer Training Module B.~~

#### **Issuance of Waiver of Training**

~~**12-8. Issuance of Waiver of Training:** Upon satisfactory completion of all portions of this evaluation process, a Waiver of Training of the POST certified Reserve Officer Modules B and/or C will be granted by POST. This waiver shall be valid for three (3) years from the date of issuance by POST.~~

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~~Procedure D-12 was adopted and incorporated by reference into Commission Regulation 1007 on April 25, 1998.~~

~~(Revised: 04-25-98)~~