



THE CITY OF RIO VISTA

INVITES YOUR INTEREST FOR THE POSITION OF

CHIEF OF POLICE

RECRUITMENT

Open until filled.
Candidates are encouraged to apply early as position will close without notice.

To obtain the required City application visit our website at

www.riovistacity.com

Under Human Resources Department or contact Marni Rittburg at (707) 374-6451 x1103

Submit applications to:

City of Rio Vista,
Administration,
One Main Street,
Rio Vista, CA 94571.

A City application must accompany a resume.

The Police Department

The Rio Vista Police Department is a dynamic and proactive municipal policing agency responsible for the professional and effective delivery of service to the City's 9,800 residents and thousands of annual visitors. The Rio Vista Police Department is recognized by Commission on Peace Officers Standards and Training (POST).

The Police Department participates in numerous community outreach programs and events that promote a sense of security, safety and community. Rio Vista Police Officers enjoy tremendous support from the community we serve.

"Your Police, Our Community"



RIO VISTA CHIEF OF POLICE

Essential Duties

The **Chief of Police** is a confidential department head level class responsible for the overall administration/operation of the Police Department and is responsible for the activities of all law enforcement personnel in preserving order, protecting life and property, preventing crime and enforcing laws and municipal ordinances. Accepts full responsibility for all Police Department activities/services; coordinates activities with other City officials, departments and other agencies/organizations. Develops, implements and maintains departmental goals, objectives, policies/procedures; works directly with sworn and non-sworn personnel in the development and interpretation of City and department policies; reviews and evaluates work methods/procedures for improving organizational performance, enhancing services and meeting goals; ensures that goals are achieved. Plans, directs/coordinates the Police Department's work plan through department staff; assigns work activities/responsibilities to appropriate personnel; reviews & evaluates organizational effectiveness and productivity; identifies and resolves law enforcement problems and/or issues; oversees the maintenance/proper disposition of records and property; provides for the conduct of internal investigations as necessary. Oversees the selection, training and evaluation programs for all sworn and non-sworn personnel; provides or coordinates in-service training. Resolves staff deficiencies; fulfills discipline procedures; reviews the work of department personnel to ensure compliance with applicable federal, state and local laws, codes & regulations. Prepares, manages and coordinates the development of the Police Department's budget; prepares forecasts of necessary funds for staffing, monitors and approves expenditures. Attends and participates in professional & community meetings; stays current on issues relative to the field of law enforcement and crime prevention.

Special Requirements:

- Must be willing to work various hours, rotating shifts, weekends and holidays
- Must possess & maintain a valid California Driver's License and a satisfactory driving record

Selection Process:

Applications received will be reviewed for accuracy, completeness and job related qualifications. A limited number of persons whose application clearly demonstrate they most closely meet the requirements will be invited to participate in the selection process. The process may be any combination of written, oral and/or performance exams.

Appointment is subject to successfully passing a pre-employment background, polygraph, criminal history check, physical exam and psychological evaluation.

RIO VISTA CHIEF OF POLICE

City Information

Rio Vista is a unique community with an inviting mix of rural and suburban lifestyles. The current population is nearly 9,800 people within a 7.5 square mile area.

The City of Rio Vista was incorporated in 1893. Located in the eastern end of Solano County, the City lies on the banks of the Sacramento River. Centrally located between the Fairfield, Lodi and Brentwood, Rio Vista is within easy access of the urban amenities associated with two of the nation's most dynamic metropolitan regions, San Francisco and Sacramento. This river city is accessible by water, land or air. The municipal airport offers a 4,200 ft. runway with all weather capability.

Rio Vista is currently 40% developed and is poised to grow to full it's full potential as the national economy improves.

It is served by the River Delta Unified School District. There are three schools in the city; D.H White (K-4), Riverview Middle School (5-8) and Rio Vista High School (9-12).

Qualifications:

Any combination of education and experience that provides the knowledge, skills and abilities necessary for a Police Chief. A typical way of obtaining the required qualifications is to possess the equivalent of seven years of broad and extensive experience in all major phases of municipal police work, including at least four years in a responsible executive management capacity and possess a Bachelor's or Master's degree in Administration of Justice, Business Administration or related field. A Master's degree may substitute for one year of experience and is strongly desired. Possession of a Supervisory Certificate from P.O.S.T. Ability to plan, direct, manage & coordinate the work of the Police Department; develop and administer sound departmental goals, objectives, policies & methods for evaluating achievement & performance levels. Act quickly & calmly in emergency situations.



Salary & Benefits

\$10,108 to \$12,286 monthly

Starting salary based on experience and qualifications.

CalPERS Retirement

Classic members as defined by PERS 2.0% @ 50

New member as defined by PEPR 2.7% @ 57

See Executive Staff Benefits on our website for full information & contribution

FICA (Social Security & Medicare)-Employee pays 7.65% of Employee share of FICA contributions; **Medical** - City currently pays 90%, Employee pays 10%; **Dental, Vision & Life Insurance** - City currently pays 100%; **Deferred Compensation** - Voluntary Contribution; **Vacation** - 0-3 years: 12 days; 4-7 years: 15 days; 8-11 years: 18 days; **Administrative Leave** - 80 hours allocated on January 1 of each year to be used by December 31; **Sick** - 3.69 hours per pay period; **Holidays** - 15 paid Holidays including two floating holidays.