



THE ATHERTON POLICE DEPARTMENT INVITES APPLICATIONS FOR:

POLICE OFFICER – LATERAL OR ACADEMY GRADUATE

THE POSITION:

The ideal candidate for Police Officer will be an individual with a high commitment to customer service, a proven record of integrity, and the ability to work comfortably in a small town atmosphere enjoyed by the residents of Atherton.

MINIMUM QUALIFICATIONS:

Must possess a valid California Class C Driver's license, completion of the Basic Police Academy, and have a satisfactory driving record; POST certification to include demonstrated firearms proficiency and qualification; complete a comprehensive background investigation including a polygraph, psychological, and medical examination.

TYPICAL DUTIES:

Applicants must be able to apply the knowledge and skills required of a sworn police officer, and display the ability to perform the following: patrol the Town in an assigned area, individually or as part of a team; provide information, directions and assistance to the public in a variety of situations; take reports and assist the public with complaints; observe, monitor and control routine and unusual traffic situations; stop motorists for various vehicle code violations, and issue traffic citations or give verbal warnings; make arrests for criminal offenses; serve warrants and subpoenas; transport individuals for medical clearance and booking at the County facility; be available to work a wide range of schedules that may include weekends, holidays, and night shifts.

COMPENSATION PACKAGE:

The current monthly salary for this position ranges from \$9163.68 - \$11,138.51, depending on qualifications.

Benefits include: California Public Employee Retirement System (CalPERS), medical, dental and vision insurance; Educational Assistance Plan (EAP); sick leave incentive and conversion plan, deferred compensation.

APPLICATION, TESTING AND HIRING CRITERIA

All applicants are required to submit a letter of interest and a current resume' delineating their education, training and experience. There is NO closing date as the application period will remain open until the position(s) are filled. The hiring process will include, but is not limited to: evaluation of the letter of interest and personal resume', oral interview panel, and Chief of Police interview. Successful applicants must meet or exceed the aforementioned minimum qualifications.

Please submit all paperwork to the following:

Atherton Police Department
c/o Jennifer Frew, 80 Fair Oaks Lane, Atherton, CA 94027 or via email – jfrew@ci.atherton.ca.us

For further information regarding the Town, you can log on at www.ci.atherton.ca.us

DEADLINE – OPEN UNTIL FILLED